HARTSTENE POINTE WATER-SEWER DISTRICT **REGULAR MEETING**

District Office

772 E Chesapeake Drive, Shelton, WA 98584 July 27, 2017 1:00 P.M.

AGENDA

- 1. Call to Order
- 2. Roll Call
- 3. Subscriber Remarks
- 4. Correspondence:
 - FROM: Dept. of Ecology RE: June 29, 2017 WWTP Inspection Report (pgs- 2-4)
- 5. Present Agenda
- 6. Minutes (pgs. 5-7)

REPORTS:

- 7. Commissioner Reports
- 8. Emergency Preparedness Report
- 9. Financial/Administrative Report:
 - Bills to Be Authorized:
 - o Voucher 2017-20
 - o Voucher CP 50

 - Monthly Financial Report, June 2017 (pgs. 8–10)
 Quarterly Financial Report, 2017 2nd Quarter (pgs. 11–16)
- 10. Manager's Report

BUSINESS:

- 11. Declare Assets as Surplus
- 12. Water Treatment Plant Improvements Project Funding Status
- 13. HPMA Security House, District Office



STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

PO Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300 711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

July 14, 2017

RECEIVED JUL 2 4 2017

Mr. Mont Jeffreys General Manager Hartstene Pointe Water-Sewer District 772 E Chesapeake Drive Shelton, WA 98584

ice. Hispeet

Dear Mr. Jeffreys:

Re: Inspection of Hartstene Pointe Wastewater Treatment Plant

On June 29, 2017, the Washington State Department of Ecology conducted an inspection of the Hartstene Pointe Wastewater Treatment Plant. This inspection was conducted to review operations at the plant.

A copy of the inspection report is enclosed for your records.

If you have any questions, please contact me at (360) 407-6278 or david.dougherty@ecy.wa.gov.

Sincerely,

Dave Dougherty, P.E.

Facility Engineer

Southwest Regional Office

Water Quality Program

Enclosure

cc: Mary Alice Cary, Hartstene Pointe Water-Sewer District Commissioner David McNabb, Hartstene Pointe Water-Sewer District Commissioner Andrew Hospador, Hartstene Pointe Water-Sewer District Commissioner Jeff Palmer, MDG Wastewater & Water Treatment Marty Grabill, MDG Wastewater & Water Treatment

R





3	EPA
---	-----

United States Environmental Protection Agency Washington D.C. 20460

Form Approved. OMB No. 2040-0057

	Wate	er Compliance	Inspection	Report	1 1 1 1 1 1 1 1	Approval expires 10-31-95
		Section A: N	National Data	System Codin	g (i.e., PCS)	
Trans 1 <u>N</u>		NPDES 0 3 8 3 7 7 11	yr/mo/dy 12 1 7 0 6	2 9 17	Inspection Type 18 C	Inspector Facility Type 19 S 20 1
		ty Self-Monitoring Evalu		B1	QA	Reserved
071	1 1 09	70 4	Section B: I		73 7.	73
includ	e and Location of Facility Ins de POTW name and NPDES tene Pointe Wastewater Treat	permit number)			Entry Time/Date 10:00 a.m. 06/29/2017	Permit Effective Date April 1, 2011
Chesa	apeake Drive, Lot 48 tene Pointe, Washington	arrent i tant			Exit Time/Date 11:30 a.m. 06/29/2017	Permit Expiration Date March 31, 2016
Name(s) of On-Site Representative(s)/Title(s)/Phone and email Jeff Palmer, Operator, 360-801-0272, jeropal69@gmail.com Mont Jeffreys, General Manager, Hartstene Pointe Water-Sewer District, 360-427-2413, gm@hpwatersewer.com			Other Facility Data			
Mary Harts 772 E	e, Address of Responsible Off Alice Cary, President, Board tene Pointe Water-Sewer Dis Chesapeake Drive on, WA 98584	of Commissioners	Conta	427-2413 acted Yes 🔯 No		
	Section	C: Areas Evaluated	d During Insp	ection (Check	only those areas eval	luated)
X	Permit Records/Reports Facility Site Review Effluent/Receiving Waters	Flow Measurem Self-Monitoring Compliance Sch Laboratory	Program	*	& Maintenance dling/Disposal t	CSO/SSO (Sewer Overflow) Pollution Prevention Multimedia Other:
	Section D: Summary		ents (Attach ad	lditional sheets	of narrative and ch	ecklists as necessary)
The I						e 29, 2017 by Dave Dougherty

of the Department of Ecology. This inspection was scheduled to review operation of the WWTP and to discuss the pH that had been below 6 at least one day in four of the last eight months. A pH below 6 is a permit violation.

Jeff Palmer has taken over as operator of the WWTP, as an employee of the previous operator, Marty Grabill. The contract operating firm, MDG Wastewater & Water Treatment, is the same. Jeff Palmer and Mont Jeffreys, the general manager, were there to answer my questions and show me around the WWTP. We started in the office where David Carnahan of Jeffreys Management Services provided an update on efforts to investigate Inflow & Infiltration (I&I) issues. David is working on mapping the collection system and investigating I&I. He has located long lost manholes and is creating digital maps. The district has purchased a sewer camera and is using it to look for leaks. The main lines mostly look good, but many laterals seem to be in bad shape. Poor, defective connections of the laterals to the main, along with many deficient laterals provide many sources of I&I. Also some manholes are found to be leaking. Much work remains to be done to reduce the I&I at the facility. Smoke testing will be completed this summer and inadequate items will need to be repaired. The district plans to submit periodic email updates regarding their ongoing I&I Investigation and management plan.

Jeff, Mont, and I then walked around the WWTP. We started at the headworks. They have a mechanical screen, backup bar screen, flow meter, and composite sampler at the headworks. The headworks looked to be operating well, but could use a cleaning.

The SBRs looked good and were functioning normally. The chlorine contact channels did not look very clear, and clumps of solids floated to the surface during the inspection. Having two contact chambers in series helps capture solids and by the effluent weir the flow looked clear. At least the first chlorine contact chamber could use a cleaning. Solids are regularly being wasted from the SBRs and the digester looked good.

The pH for the summer months appeared to be fine, but the previous rainy winter months resulted in a number of pH violations and generally low pH values. The facility will look into adding buffer chemicals in the wet months when the pH is often low. Efforts should be made to eliminate violations in the future.

The outfall seems to be staying in place. The new sludge pumps at the WWTP are working fine. The lab is being redone after being flooded in February by a 90,000 gallon sewage spill that was due to a control system failure. The control system is new and seems to be working fine. The water treatment system upgrades have reduced the backwash coming to the WWTP.

They are still planning to move away from gaseous chlorine for disinfection at the WWTP. Plans are still being developed for this.					
Resolving the I&I issues continues to be critical for successful operation at the plant, along with maintaining the WWTP in a clean, working condition.					
Latitude and Longitude Verified? WPLCS GPS Announced Unannounced					
Name(s) and Signature(s) of Inspector(s)	Agency/Office/Phone and Fax Numbers	Date			
Dave Dougherty Ecology/SWRO (360) 407-6278			06/29/2017		
Signature of Management QA Reviewer	Agency/Office/Phone and Fax numbers	Date			
	Ecology/SWRO (360) 407-6368	17	11/2017		

HARTSTENE POINTE WATER-SEWER DISTRICT REGULAR MEETING of the BOARD OF COMMISSIONERS July 13, 2017

District Office, 772 E Chesapeake Drive, Shelton, WA 98584

MINUTES

PRESENT: President M.A. Cary, Secretary A. Hospador, Commissioner D. McNabb, Accounting and Administrative Services Manager (AAS) M. Carnahan, General Manager (GM) M. Jeffreys, Water/Sewer Technician, D. Carnahan

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: Robert Scarola present.

CORRESPONDENCE:

- FROM: Dept. of Ecology RE: April Discharge Monitoring Report reported pH level
- FROM: Department of Commerce RE: District's DWSRF Loan is funded through the State Capital Expenditures Budget. That budget has not yet been passed. If there is no budget by July 20th, payments will be suspended until the new budget has been passed. AAS contacted the contractor for the water treatment improvements project to encourage them to get pay requests in for May and June so they can be processed for payment under the loan.

PRESENT AGENDA: The agenda for the July 13, 2017 regular meeting was presented. Commissioner McNabb moved to adopt the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.

MINUTES: The minutes for the June 22, 2017 regular meeting were presented and discussed. Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 3 ayes and 0 nays, the minutes were approved.

REPORTS:

Commissioner Reports:

- Commissioner McNabb presented an article from Opflow regarding water storage tank cleaning and water quality.
- President Cary: Requested an excused absence for the July 27, 2017 regular meeting, which was granted.

Emergency Preparedness Report: The HPMA Emergency Preparedness Committee had a successful test on radios with individuals positioned throughout the community. The committee is working to establish a chain of command, communications, and coordination in case of an emergency.

Financial/Administrative Report:

• Bills to Be Authorized:



- Early Voucher 2017-18, in the amount of \$29,987.67, was presented.
 Commissioner Hospador moved to approve the voucher. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.
- Voucher 2017-19, in the amount of \$9,925.33, was presented. Commissioner Hospador moved to approve the voucher. President Cary seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.
- CP Voucher 49, in the amount of \$1,694.21, was presented. Commissioner Hospador moved to approve the voucher. President Cary seconded. Hearing 3 aye votes, the voucher was approved.
- Monthly Financial Report, May 2017: Presented, reviewed and discussed. Commissioner Hospador moved to approve the monthly financial report. President Cary seconded. Hearing the 3 aye votes, the monthly financial report for May 2017 was approved.
- Billing Report, May/June 2017: Presented, reviewed, and discussed. Commissioner Hospador moved to approve the billing report as presented. President McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.

Manager's Report: A written report was presented (attached).

BUSINESS:

Dept. of Ecology Wastewater Treatment Plant Visit: Dave Dougherty, the Department of Ecology (DOE) Southwest Regional Engineer, came to tour the wastewater treatment plant and discuss the District's I&I issue and pH levels. GM will contact Carl Jones at DOE for technical assistance with the pH levels at the plant.

I&I/Sewer Inspection Report: David Carnahan and GM reported on the July 12 smoke testing and the sewer line inspections and clearing they have been conducting.

Water Shortage Plan: Reviewed, discussed, and revised. Commissioner McNabb moved to adopt Resolution 2017-03, Establishing a Water Shortage Response Plan, as revised. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the resolution was adopted.

HPMA Security House, GM Meeting with HPMA GM: GM met with the Hartstene Pointe Maintenance Association (HPMA) General Manager, Stefan Birgh, to discuss the District renting or buying the Security House to use as the District Office. The Mr. Birgh indicated that HPMA is very interested in having the District rent the property but would not be willing to sell it. He will discuss the matter further with the HPMA Board at their meeting on July 15th.

Wastewater Treatment Plant Operator Contract: The Wastewater Treatment Plant Operator contract and the contractor performance was reviewed and discussed. The GM reported he has been very pleased with the contractor's performance and having Jeff Palmer perform the day-to-day operations with Marty Grabill available for consultation and backup is beneficial to the District.



Respectfully Submitted By:	
Andrew Hospador, Secretary	
Approved at the Regular Meeting of the Board on:	

Commissioner McNabb made to motion to adjourn the meeting. Commissioner Hospador

seconded. Hearing no objections, the meeting was adjourned at 3:40 pm.

10:23 AM 07/25/17 Cash Basis

Hartstene Pointe Water Sewer District Profit & Loss

June 2017

	Jun 17
Ordinary Income/Expense Income Operating Revenue	43,415.34
Total Income	43,415.34
Expense 534 · Water Expenditures 535 · WW Treatment Expenditures 538 · Combined W/S Expenditures	14,636.57 14,899.92 9,420.38
Total Expense	38,956.87
Net Ordinary Income	4,458.47
Net Income	4,458.47



1
4
0
2
O
3
7

Hartstene Pointe Water Sewer District Monthly Financial Report

	Beginning Balances	Payments & Transfers Out	Deposits & Transfers In	Ending Balances	Fund Balance Change
Reserve Funds					
030 · Ecology Reserve	38,429.75	ı	26.89	38,456.64	26.89
050 · DWSRF Loan Reserve	68,046.54	ï	47.67	68,094.21	47.67
070 · USDA Revenue Bond Reserve	18,366.10	Î.	340.81	18,706.91	340.81
Total Reserve Funds	124,842.39	ı	415.37	125,257.76	415.37
Unreserved Funds					
EFT Account - Columbia Bank	2,422.64	(25,182.11)	25,571.48	2,812.01	389.37
Petty Cash Account	1,643.97 *	(42.41)	356.03	1,957.59	313.62
Xpress Deposit Account	10,075.29	(27,583.67)	18,080.10	571.72	(9,503.57)
010 · Operating Fund					
Operating Investment Fund	80,000.00	1	r	80,000.00	1
010 · Operating Fund - Other	77,401.68	(30,445.95)	52,481.28	99,437.01	22,035.33
Total 010 · Operating Fund	157,401.68	(30,445.95)	52,481.28	179,437.01	22,035.33
020 · Water/Sewer Committed Fund					
Asset Replacement Fund	12,540.00	í	1	12,540.00	ī
Capital Improvement Fund					
I&I Repair	31,540.00	ľ	į	31,540.00	ī
Reservoir Repair	112,500.00	1	,	112,500.00	,
Total Capital Improvement Fund	144,040.00	1	1	144,040.00	,
Risk Management Fund	133,842.30	•	203.23	134,045.53	203.23
Total 020 · Water/Sewer Committed Fund	290,422.30	I	203.23	290,625.53	203.23
065 · Capital Project Account	70,983.61	(9,394.88)	,	61,588.73	(9,394.88)
Total Unreserved Funds	532,949.49	(92,649.02)	96,692.12	536,992.59	4,043.10
Total Funds	657,791.88	(92,649.02)	97,107.49	662,250.35	4,458.47
*Petty Cash register balance on 5/31/17, includes \$334.34 payment made on 5/31/17, cleared op 6/1/17	t made on 5/31/17, cl	eared op 6/1/17			

I hereby certify that the above statement is true.

Acct. & Admin. Services Manager

Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual

	Jan - Jun 17 (50% of Year)	Budget	\$ Over (Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
Non-Operating Revenue	613,334.24	763,516.00	-150,181.76	80.33%
Operating Revenue	309,756.60	606,754.00	-296,997.40	51.05%
Total Income	923,090.84	1,370,270.00	-447,179.16	67.37%
Expense				
534 · Water Expenditures	628,978.21	1,021,041.00	-392,062.79	61.6%
535 · WW Treatment Expenditures	152,449.09	240,851.40	-88,402.31	63.3%
538 · Combined W/S Expenditures	67,927.88	145,618.00	-77,690.12	46.65%
Total Expense	849,355.18	1,407,510.40	-558,155.22	60.35%
Net Ordinary Income	73,735.66	-37,240.40	110,976.06	-198.0%
Net Income	73,735.66	-37,240.40	110,976.06	-198.0%

Hartstene Pointe Water-Sewer District

Balance Sheet 2nd Quarter, 2017

	Zilu Quarter, 2017		
,	ASSETS		
CURRENT ASSETS	As of 06/30/2017		
Unreserved Funds			
Operating Account	179,437.01		
Capital Project Account	61,588.73		
Electronic Funds Transfer Account	2,812.01		
Xpress EFT Deposit Account	571.72		
Petty Cash Account	1,957.59		
Total Unreserved Funds	246,367.06		
Committed Funds			
Asset Replacement Fund	12,540.00		
Capital Improvement Fund			
I&I Repair	31,540.00		
Reservoir Repair	112,500.00		
Other Capital Improvements	-		
Total Capital Improvement Fund	144,040.00		
Risk Management Fund	134,045.53		
Total Committed Funds	290,625.53		
Reserve Funds			
Ecology Reserve	38,456.64		
DWSRF Loan Reserve	68,094.21		
USDA Revenue Bond Reserve	18,706.91		
Total Reserved Funds	\$125,257.76		
TOTAL CURRENT ASSETS		\$	662,250.35
FIXED ASSETS			
Land and Improvements			
Water	391,661.50		
Wastewater/Sewer	1,679,874.50		
Equipment			
Water	391,042.14		
Wastewater/Sewer	1,442,200.54		
TOTAL FIXED ASSETS		\$	3,904,778.68
Total Assets		5	4,567,029.03
	LIABILITIES AND EQUITIES		
LIABILITIES			
USDA Revenue Bond	493,016.76		
DWSRF Loan	1,123,682.55		
Dept. of Ecology Loan	368,879.46		
TOTAL LIABILITIES		\$	1,985,578.77
TO THE LINDIETTIES	•		.,,
EQUITY			
Net Income for the Period	73,735.66		
Equity	\$2,507,714.60		
TOTAL EQUITY		\$	2,581,450.26
Total Liabilities & Equity			\$4,567,029.03
i otal Elabilitioo & Equity			

CERTIFIED CORRECT Date
7/25/2017

11:01 AM 07/25/17 Cash Basis

Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual

	Jan - Jun 2017	Budget	\$ Over Budget	% of Budget
	2017	Budget	Budget	Duaget
Ordinary Income/Expense				
Income				
Non-Operating Revenue				OF BUT TORKING W
391.80 · Intergovermental Loan Proceeds	613,334.24	763,516.00	-150,181.76	80.33%
Total Non-Operating Revenue	613,334.24	763,516.00	-150,181.76	80.33%
Operating Revenue				
343.40 · Water Sales and Services				
Capital Contributions - Water	1,700.00	1,700.00	0.00	100.0%
343.40 · Water Sales and Services - Other	160,904.60	313,572.00	-152,667.40	51.31%
Total 343.40 · Water Sales and Services	162,604.60	315,272.00	-152,667.40	51.58%
343.50 · Sewer Sales and Services				
Capital Contributions - Sewer	2,600.00	2,400.00	200.00	108.33%
343.50 · Sewer Sales and Services - Other	137,266.90	281,467.00	-144,200.10	48.77%
Total 343.50 · Sewer Sales and Services	139,866.90	283,867.00	-144,000.10	49.27%
359.90 · Penalties and Fees	5,759.17	5,842.00	-82.83	98.58%
361.11 · Interest earned	1,525.93	1,273.00	252.93	119.87%
369.90 · Miscellaneous Revenue	0.00	500.00	-500.00	0.0%
Total Operating Revenue	309,756.60	606,754.00	-296,997.40	51.05%
Total Income	923,090.84	1,370,270.00	-447,179.16	67.37%

Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual January through June 2017

	Jan - Jun 2017	Budget	\$ Over Budget	% of Budget
Expense				
534 · Water Expenditures				
534.30 · Supplies - Water	2,124.13	5,375.00	-3,250.87	39.52%
534.40 · Services - Water				
Professional Services - Water				
Meter Reading	1,576.62	6,000.00	-4,423.38	26.28%
41 1010 · Attorney Fees - Water	0.00	500.00	-500.00	0.0%
41 1020 · Consultant Fees - Water	0.00	500.00	-500.00	0.0%
41 1040 · Operations - Water	14,994.00	29,988.00	-14,994.00	50.0%
41 1041 · Operations - Non-routine Water	280.00	350.00	-70.00	80.0%
41 1050 · Lab Testing - Water	920.80	472.00	448.80	195.09%
Total Professional Services - Water	17,771.42	37,810.00	-20,038.58	47.0%
48 1030 · Repair & Maintenance - Water				
JMS Contract	7,606.81	12,000.00	-4,393.19	63.39%
48 1030 · Repair & Maint Water - Other	747.19	10,000.00	-9,252.81	7.47%
Total 48 1030 · Repair & Maint - Water	8,354.00	22,000.00	-13,646.00	37.97%
47 1010 · Electric - Water	3,623.25	11,500.00	-7,876.75	31.51%
Total 534.40 · Services - Water	29,748.67	71,310.00	-41,561.33	41.72%
534.50 · Intergov - Water				
53 1010 · Excise Tax - Water	8,148.25	15,770.00	-7,621.75	51.67%
53 1020 · Permit Fees - Water	758.80	774.00	-15.20	98.04%
534.50 · Intergov - Water - Other	0.00	1,122.00	-1,122.00	0.0%
Total 534.50 · Intergov - Water	8,907.05	17,666.00	-8,758.95	50.42%
594.34 · Capital Expenditures - Water				
Other	0.00	33,719.00	-33,719.00	0.0%
Well #1 Replacement	4,813.37	25,000.00	-20,186.63	19.25%
WTP Improvements Project	563,719.99	763,516.00		73.83%
Total 594.34 · Capital Expenditures - Water	568,533.36	822,235.00	-253,701.64	69.15%
Total 59X.34 · Debt Service - Water	19,665.00	104,455.00	-84,790.00	18.83%
Total 534 · Water Expenditures	628,978.21	1,021,041.00	-392,062.79	61.6%



Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual

	Jan - Jun		\$ Over	% of
	2017	Budget	Budget	Budget
535 · WW Treatment Expenditures				
535.30 · Supplies - WW Treatment				
31 3010 · Supplies - WW Treatment	1,360.97	2,000.00	-639.03	68.05%
31 3011 · Chemicals - WW Treatment	1,797.82	3,000.00	-1,202.18	59.93%
Total 535.30 · Supplies - WW Treatment	3,158.79	5,000.00	-1,841.21	63.18%
535.40 · Services - WW Treatment				
Professional Services - WWT				
41 3010 · Attorney Fees - WW Treatment	0.00	500.00	-500.00	0.0%
41 3020 · Consultant Fees - WW Treatment	0.00	500.00	-500.00	0.0%
41 3040 · Operations - WW Treatment	27,000.00	54,000.00	-27,000.00	50.0%
41 3041 · Operations - Non-routine WWT	1,890.67	840.00	1,050.67	225.08%
41 3050 · Lab Testing - WW Treatment	5,322.60	7,900.00	-2,577.40	67.38%
Total Professional Services - WWT	34,213.27	63,740.00	-29,526.73	53.68%
WW Treatment Maint. and Repair				
48 3010 · Biosolids Disposal	0.00	14,000.00	-14,000.00	0.0%
48 3020 · SCADA - WW Treatment	0.00	2,000.00	-2,000.00	0.0%
48 3030 · Repair & Maint WW Treatment				
JMS Contract	7,676.31	20,500.00	-12,823.69	37.45%
Sewer Collection	14,594.97	15,000.00	-405.03	97.3%
48 3030 · Repair & Maint WWT - Other	708.87	5,000.00	-4,291.13	14.18%
Total 48 3030 · Repair & Maint WWT	22,980.15	40,500.00	-17,519.85	56.74%
Total WW Treatment Maint. and Repair	22,980.15	56,500.00	-33,519.85	40.67%
47 3010 · Electric - WW Treatment	5,002.25	13,000.00	-7,997.75	38.48%
Total 535.40 · Services - WW Treatment	62,195.67	133,240.00	-71,044.33	46.68%
535.50 · Intergov - WW Treatment				
B&O/Excise Tax	2,258.11	5,000.00	-2,741.89	45.16%
53 3020 · Permit Fees - WW Treatment	474.12	2,100.00	-1,625.88	22.58%
Total 535.50 · Intergov - WW Treatment	2,732.23	7,100.00	-4,367.77	38.48%
594.35 · Capital Expenditures - WWT				
Other	16,765.43	19,500.00	-2,734.57	85.98%
Sewer Inspection Camera	10,808.77	0.00	10,808.77	100.0%
WW SCADA/Telemetry Upgrade	37,732.50	37,900.00	-167.50	99.56%
Total 594.35 · Capital Expenditures - WWT	65,306.70	57,400.00	7,906.70	113.78%
Total 59X.35 · Debt Service - WW Treatment	19,055.70	38,111.40	-19,055.70	50.0%
Total 535 · WW Treatment Expenditures	152,449.09	240,851.40	-88,402.31	63.3%

Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual January through June 2017

	Jan - Jun		\$ Over	% of
	2017	Budget	Budget	Budget
538 · Combined W/S Expenditures				
538.10 · Salaries & Wages				
10 0010 · Commissioner 1	1,368.00	3,534.00	-2,166.00	38.71%
10 0020 · Commissioner 2	1,578.00	4,094.00	-2,516.00	38.54%
10 0030 · Commissioner 3	1,368.00	3,534.00	-2,166.00	38.71%
Total 538.10 · Salaries & Wages	4,314.00	11,162.00	-6,848.00	38.65%
Total 538.20 · Payroll Tax	536.53	854.00	-317.47	62.83%
Total 538.30 · Supplies - Combined W/S	972.12	3,750.00	-2,777.88	25.92%
538.40 · Services - Combined W/S				
Management				
41 4010 · General Manager	22,491.00	45,313.00	-22,822.00	49.64%
41 4020 · Acct & Admin Services	16,665.00	31,000.00	-14,335.00	53.76%
Total Management	39,156.00	76,313.00	-37,157.00	51.31%
Other Services - Combined W/S				
Information Technology	2,934.90	2,935.00	-0.10	100.0%
Lockbox	4,986.22	10,000.00	-5,013.78	49.86%
Total Online Payment System	4,049.79	4,200.00	-150.21	96.42%
Rent				
Office Rental	314.48			
Storage Unit Rental	406.00	756.00	-350.00	53.7%
Total Rent	720.48	756.00	-35.52	95.3%
361.19 · Investment Service Fees	1,488.89	1,900.00	-411.11	78.36%
42 0010 · Postage	807.04	1,500.00	-692.96	53.8%
42 0020 · Telephones	4,624.25	9,000.00	-4,375.75	51.38%
44 0010 · Legal Notices & Publications	177.00	250.00	-73.00	70.8%
46 0010 · Liability Insurance	0.00	9,000.00	-9,000.00	0.0%
49 0010 · Professional Dues	1,394.08	1,600.00	-205.92	87.13%
49 0020 · Printing to Subscribers	240.80	1,900.00	-1,659.20	12.67%
Total Other Services - Combined W/S	21,423.45	43,041.00	-21,617.55	49.78%
Total 43 · Travel/Mileage/Training	1,293.66	3,500.00	-2,206.34	36.96%
Total 538.40 · Services - Combined W/S	61,873.11	122,854.00	-60,980.89	50.36%

11:01 AM 07/25/17 Cash Basis

Hartstene Pointe Water Sewer District Profit & Loss Budget vs. Actual

	Jan - Jun 2017	Budget	\$ Over Budget	% of Budget
538.50 · Intergov - Combined W/S				
B&O Tax - Fees/Penalties	129.12	88.00	41.12	146.73%
Other	103.00	200.00	-97.00	51.5%
State Audit	0.00	6,500.00	-6,500.00	0.0%
51 0010 · County Election Costs	0.00	210.00	-210.00	0.0%
Total 538.50 · Intergov - Combined W/S	232.12	6,998.00	-6,765.88	3.32%
Total 538 · Combined W/S Expenditures	67,927.88	145,618.00	-77,690.12	46.65%
Total Expense	849,355.18	1,407,510.40	-558,155.22	60.35%
Net Income	73,735.66	-37,240.40	110,976.06	-198.0%

