

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS**

June 8, 2017

District Office, 772 E Chesapeake Drive, Shelton, WA 98584

MINUTES

PRESENT: President M.A. Cary, Secretary A. Hospador, Commissioner D. McNabb, Accounting and Administrative Services Manager (AAS) M. Carnahan, General Manager (GM) M. Jeffreys.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present, but Robert Scarola provided comments via email, which were read by the AAS, regarding his support of the District moving the District Office to the HPMa Security House.

CORRESPONDENCE:

- FROM: Department of Ecology RE: March 2017 DMR

PRESENT AGENDA: The agenda for the June 8, 2017 regular meeting was presented. *McNabb moved to accept the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was accepted.*

MINUTES: The minutes of the May 25, 2017 regular meeting and the June 1, 2017 special meeting were presented. *Commissioner Hospador moved to accept the minutes of the May 25, 2017 regular meeting and the June 1, 2017 special meeting as presented. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports: Commissioner McNabb presented two articles regarding the City of Ilwaco firing its wastewater treatment plant employees and the subsequent Department of Ecology investigation and potential criminal charges against the former plant manager.

Emergency Preparedness Report: HPMa will be conducting a radio test for their new radios.

Financial/Administrative Report:

- Bills to Be Authorized: Voucher 2017-16, in the amount of \$3,051.52, was presented. *Commissioner Hospador moved to approve the voucher. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

Manager's Report: The GM provided a report on the progress on the District's current projects. The Well 2 filtration system is now up and running. The contractor is attempting to have the Well 1 system up and running by the end of June. The GM will need a tablet or laptop for additional reporting which will be required by the Department of Health for the new systems.

BUSINESS:

Review Water Shortage Plan, Resolution 2010-05: The GM reported the plan has a lot of data which needs to be corrected, but overall it is a good plan. The plan was reviewed, and potential changes were discussed.

Commissioner Hospador was excused for the remainder of the meeting.

Meeting was recessed at 2:30 pm. Meeting reconvened at 2:40 pm.

Commissioner McNabb moved to table review of the Water Shortage Plan until a later meeting. President Cary seconded. Hearing 2 aye votes and 0 nay votes, the motion passed.

Review Resolution 2009-15, Rules for Public Inspection and Copying of Public Records: AAS reported the legislature recently passed updates to the Public Records Act which will affect the District. The Attorney General's Office will be providing guidance to local governments regarding the updates.

4th of July Community Outreach: It was decided that the District would not take part in the 4th of July festivities at HPMA.

HPMA Security House, District Office: AAS and GM visited and toured the house. The issue was discussed. *Commissioner McNabb moved to table the discussion until a later meeting. President Cary seconded. Hearing no objections, the motion passed.*

Lab Remodel: The remodel of the wastewater treatment plan lab is underway. The contractor is working very slowly. GM spoke with the insurance adjuster regarding how long the project is taking.

Newsletter Topics: The board and management discussed potential topics for the upcoming District newsletter.

Meeting adjourned at 3:25 pm.

Respectfully Submitted By:



Andrew Hospador, Secretary

Approved at the Regular Meeting of the Board on: June 22, 2017