

**HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION 2023-02

**A RESOLUTION OF THE
HARTSTENE POINTE WATER-SEWER DISTRICT COMMISSIONERS
UPDATING INTERNAL AUDITING OFFICER AUTHORIZATIONS**

WHEREAS, Hartstene Pointe Water-Sewer District is a special purpose district, governed by Title 57 of the Revised Code of Washington; and

WHEREAS, the Hartstene Pointe Water-Sewer District Board of Commissioners believes that all bills and debts incurred as a result of conducting its daily business should be paid in a timely fashion; and

WHEREAS, regular meetings are scheduled the first and third Thursdays of every month, periodic delay of bill vouchering could occur; and

WHEREAS, periodically the necessity may arise to issue a voucher before a regularly scheduled meeting of the Board of commissioners to avoid late payment remittance; and

WHEREAS, delay of payment could result in additional costs to the District or interrupt continued daily business of the District, it is recognized that the establishment of an *Internal Auditing Officer* serves to expedite bill payment; and

WHEREAS, the authorized Vendors for independent vouchering needs to be updated; now

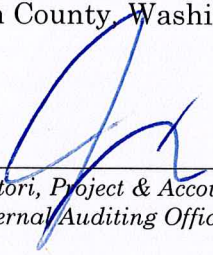
THEREFORE, The Board of Commissioners of the Hartstene Pointe Water-Sewer District hereby resolves:

1. To repeal Resolution 2019-01.
2. To reappoint the Project & Accounts Manager, Joe Sartori, as the District's *Internal Auditing Officer*.
3. As the *Internal Auditing Officer*, the Project & Accounts Manager is authorized to approve and submit vouchers to Mason County Financial Services for payment of recurring bills from the following Vendors:
 - a. Century Link
 - b. Department of Retirement Systems
 - c. Health Care Authority
 - d. HRA VEBA Trust
 - e. T-Mobile Wireless

4. Vouchers for vendor bills as defined above will be submitted separately from other vouchers to ensure consistency and clearer, transparent presentation.
5. After submitting such vouchers, the Project & Accounts Manager will present all vouchers for review to the Board of Commissioners at the following meeting of the Board of Commissioners.

ADOPTED by the District Board of Commissioners at its scheduled meeting on this 17th day of August, 2023.

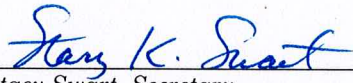
Hartstene Pointe Water-Sewer District
Mason County, Washington



*Joe Sartori, Project & Accounts Manager
and Internal Auditing Officer*



Earl Jim Anderson, President



Stacy Swart, Secretary



Andrew Hospador, Audit Commissioner

