

**HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION 2021-01

**A RESOLUTION OF THE
HARTSTENE POINTE WATER-SEWER DISTRICT COMMISSIONERS
ESTABLISHING COVID-19 PREVENTION PROGRAM**

WHEREAS, Hartstene Pointe Water-Sewer District is a special purpose district, governed by Title 57 of the Revised Code of Washington; and

WHEREAS, the Board of Commissioners wish to establish COVID-19 Guidelines for District commissioners and employees to implement and enforce; and

WHEREAS, the Board of Commissioners recognizes that an OSHA regulation, effective 1/29/21, was designed to support our general duty to maintain a ‘safe workplace’; now

THEREFORE, The Board of Commissioners of the Hartstene Pointe Water-Sewer District hereby resolves:

1. The General Manager (GM) will be designated the “Workplace Coordinator”
2. A “Workplace Hazard Assessment” will be developed
3. Measures to limit the spread of COVID-19 will include:
 - a. Provision and Use of Face Coverings and Personal Protective Equipment (PPE)
 - b. Employees will work remotely when possible and maintain separation by distance when working with others
 - c. Access to hand-washing stations and sanitizer will be provided on District sites
 - d. Work spaces will be clean and sanitized
 - e. Employees with health symptoms will not be punished for work absences
 - f. Employees are encouraged to report symptoms to the GM and/or commissioners
 - g. Employees will be educated about COVID-19 transmission in order to improve workplace safety

ADOPTED by the District Board of Commissioners at its scheduled meeting on this 4th day of March, 2021

Hartstene Pointe Water-Sewer District
Mason County, Washington

/S/ Earl Jim Anderson

Earl Jim Anderson, President

/S/ Stacy Swart

Stacy Swart, Secretary

/S/ Andrew Hospador

Andrew Hospador, Audit Commissioner