

HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON

RESOLUTION 2015-03

A RESOLUTION OF THE
HARTSTENE POINTE WATER-SEWER DISTRICT COMMISSIONERS
ESTABLISHING AN ELECTRONIC FUNDS TRANSFER ACCOUNT

WHEREAS, the Hartstene Pointe Water-Sewer District has need to establish an account for the electronic receipt of payments and to pay certain vendors via electronic funds transfers; and

WHEREAS, all District accounts must be established by resolution.

THEREFORE, The Board of Commissioners of the Hartstene Pointe Water-Sewer District hereby resolves:

1. **Authorization**

An Electronic Funds Transfer account is hereby authorized for the purpose of receipting and paying monies electronically. The account shall be opened on the District's behalf by the Mason County Treasurer, which serves as the District's treasurer. Bank of America shall be the designated depository. The District General Manager shall be the signer on the account and will authorize account transfers.

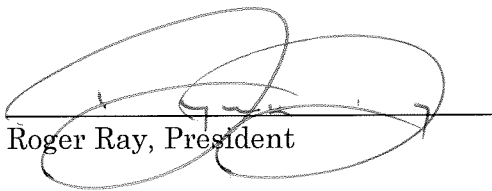
2. **Procedures**

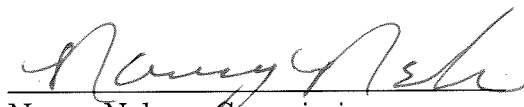
The Board of Commissioners shall adopt procedures and policies appropriate to implement provisions of this resolution and within requirements prescribed by the State Auditor's Office. Such procedures shall include, but not be limited to, (1) defining limitations on the use of the Electronic Funds Transfer account, and (2) providing accounting and reporting procedures for operation and reconciliation of the Electronic Funds Transfer account.

All funds receipted by the Electronic Funds Transfer account will be transferred within one week to the District's Operating Fund held by Mason County. For payment of District expenditures, the funds shall first be deposited by warrant into the Electronic Funds Transfer account before being paid to the vendor electronically. There will be no checks or debit cards issued for the account.

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ADOPTED by the District Board of Commissioners at its scheduled meeting on this 26 day of March, 2015.

Hartstene Pointe Water-Sewer District
Mason County, Washington


Roger Ray, President


Nancy Nelson, Commissioner

Mary Alice Cary
Mary Alice Cary, Commissioner

Approved by:

Elizabeth Frazier
Elizabeth Frazier, Mason County Treasurer