

**HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION 2013-08

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HARTSTENE POINTE WATER-SEWER DISTRICT ESTABLISHING A POLICY FOR THE TRANSACTION OF BUSINESS AND COMMISSIONER COMPENSATION.

WHEREAS, RCW 57.12.010 requires the Board of Commissioners to adopt, by resolution, rules governing the transaction of District business; and

WHEREAS, RCW 57.12.010 establishes the compensation limits for district commissioners; and

WHEREAS, RCW 57.12.010 also mandates that the dollar thresholds established must be adjusted for inflation by the office of financial management every five years, beginning July, 2008, based upon changes in the consumer price index during that time period; now, therefore:

BE IT RESOLVED as follows:

1. Board of Commissioners Meetings:

- a. All Board of Commissioner meetings shall be governed by Robert's Rules of Order for the transaction of business.
- b. The Secretary of the Board of Commissioners shall maintain, or cause to be maintained, a minute book and a resolution book.
- c. The Board of Commissioners may conduct business by teleconference, either by telephone conference call or other telecommunications devices, if at least one commissioner is physically present at the regular meeting place and the commissioner can both hear what is happening at the meeting and be heard by those present at the meeting. Commissioners attending remotely in this manner are considered to be in attendance at the meeting, would count towards the quorum, and would be eligible to receive the regular compensation.

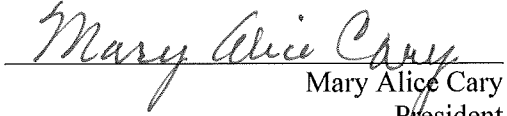
2. Commissioner Compensation:

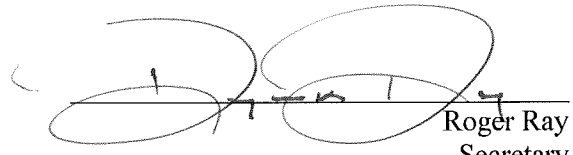
- a. Commissioners shall each receive compensation for each day, or portion thereof, spent in actual attendance at official meetings of the District commission or in performance of other official services or duties on behalf of the District as authorized and directed by the District.
- b. Commissioner compensation amounts and limits shall be in accordance with the amounts set by the Office of Financial Management pursuant to RCW 57.12.010, and shall update automatically with each adjustment made by the Office of Financial Management, effective on the date set by that same Office.
- c. A District commissioner shall be reimbursed for reasonable expenses actually incurred in connection with District business, including travel expenses as set in Resolution 2013-07.
- d. Any District commissioner may choose to waive all or any portion of his or her compensation in accordance with RCW 57.12.010. A written waiver request specifying the month or period of months for which the waiver applies shall be submitted by the District Commissioner after the Commissioner's election and prior to the date when his or her compensation is paid.


3. Resolutions 2009-13 and 2009-23 are hereby repealed.
4. The effective date of this Resolution shall be July 1, 2013.

ADOPTED by the Board of Commissioners by Hartstene Pointe Water-Sewer District at the regular open public meeting thereof held the 11 day of July, 2013.

HARTSTENE POINTE WATER AND SEWER DISTRICT
Mason County, Washington


Mary Alice Cary
President


Roger Ray
Secretary


Nancy Nelson
Commissioner