

**HARTSTENE POINTE WATER SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION NO. 2012-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HARTSTENE POINTE WATER SEWER DISTRICT, MASON COUNTY, WASHINGTON ESTABLISHING A RETENTION AND DISPOSITION SCHEDULE FOR DISTRICT RECORDS

WHEREAS, the Hartstene Pointe Water-Sewer District was established under RCW 57 and is a municipal corporation; and

WHEREAS, the Hartstene Pointe Water-Sewer Board of Commissioners recognize their responsibility for the management and retention of public records; and

WHEREAS, RCW 40.14.060 prescribes that municipal corporations, including special service districts shall retain and dispose of public records pursuant to a schedule developed by the state records committee.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Hartstene Pointe Water Sewer District, Mason County, Washington, as follows:

The Harstene Pointe Water Sewer District hereby adopts by reference herein the Local Government Common Records Retention Schedule version 2.1 (July 2010) and all subsequent versions and the Public Utilities Records Retention Schedule version 1 (July 2010) and all subsequent versions, as made available by the Washington State Archives, Office of the Secretary of State.

ADOPTED by the Board of Commissioners of Hartstene Pointe Water Sewer District, Mason County, Washington, at a regular meeting held on 1/26, 2012.

HARTSTENE POINTE WATER SEWER DISTRICT

By: Mary Alice Cary
Mary Alice Cary, President

By: Nancy Nelson
Nancy Nelson, Commissioner

By: Roger Ray
Roger Ray, Commissioner