HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
October 15, 2026
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: Secretary C. Anderson (joined via teleconference at 1:15 pm), President S. Swart, Audit Commissioner S. Birgh, Operations Manager (OM) Jaron S, Finance & Administrative Manager (F&AM) Joe S.

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: ***Commissioner Birgh moved to adopt the agenda. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.***

MINUTES:
The minutes of the October 1, 2026 regular meeting were presented. ***Commissioner Birgh moved to approve the minutes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.***

REPORTS:
Commissioner Reports:
- Commissioner Birgh noted that F&AM set up commissioner laptop

Financial/Administrative Report:
- Bills to Be Authorized:
  - Voucher 2026-50 in the amount of $98,534.74 was presented. ***Commissioner Birgh moved to approve voucher 2026-50 in the amount of $98,534.74. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.***
- Bills to Be Reviewed:
  - F&AM presented Voucher 2026-49 for Review

Operation Manager's Report: OM shared his report on the current state of District operations

ITEMS REQUIRING BOARD ACTION:
Review & Approve Engineer's Proposal to Update Water & Sewer Standards: Commissioners discussed and determined this can be completed in-house

Discuss District Role in Mediation of Homeowner versus PRC Issues: Commissioners discussed this topic.

Review Preliminary 2027 Budget: Commissioners reviewed & discussed the preliminary 2027 budget at length.

Commissioner Anderson exited the meeting at 3:40 pm.

Review & Discuss Changes to District's Funds Policy: Commissioners reviewed and discussed policy at length. This item is tabled and will be discussed at a future meeting.

Review Chapter Six (6) of the Water Board Bible: Commissioners reviewed the chapter.

Commissioner Birgh moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 4:30 pm.

Meeting Minutes Drafted By: PM
Respectfully Submitted By:



Signature

Carl Anderson, Secretary, Commissioner #1
Name and Title

Approved at the Regular Meeting of the Board on: **11-5-2026**