

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
May 2, 2024
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart (via telephone), Audit Commissioner Carl Anderson, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Matt. M with Century West Engineering (via telephone)

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: None present

CORRESPONDENCE:

- Commissioner E.J. Anderson spoke to two residents who conveyed that good information was presented at the April 27 special meeting
- Commissioner Swart shared that one resident contacted her with concerns about alarm panel placement for grinder pumps
- GM shared an email regarding the special meeting

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner C. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES:

The minutes of the April 19, 2024 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the April 25, 2024 special meeting were presented. *Commissioner C. Anderson moved to approve the minutes. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the April 27, 2024 special meeting were presented. *Commissioner E.J. Anderson moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Water Board Bible: Commissioners reviewed and discussed Chapter Two (2) of the *Water Board Bible*

Commissioner Reports:

- Commissioner Swart inquired of the title to the District's trailer; the GM will follow up
- Commissioner E.J. Anderson shared information he learned about sludge pumps and influent
- Commissioner C. Anderson updated the commissioners on the status of road repairs as viewed by HPMA's Road Improvement ad-hoc committee

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2024-19 in the amount of \$28,667.29 was presented. *Commissioner C. Anderson moved to approve voucher 2024-19 in the amount of \$28,667.29. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2024-17 for review

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Authorize Expenses for Estimate from Beko's Trees, LLC: GM requested to table so that he can look into getting lower estimates.

Discuss Placement of Alarm Panels for Grinder Pumps: Commissioners and Matt M. discussed considerations relating to placement of alarm panels.

Discuss General Manager Evaluation Procedure: Commissioners discussed the process and timeline for the annual evaluation of the General Manager

Commissioner C. Anderson moved to adjourn the meeting. Commissioner E. J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:18 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 5-16-2024