

HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS

March 29, 2024

MASON CO. PUD NO. 3, 2621 E JOHNS PRAIRIE RD SHELTON WA 98584

MINUTES

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner Carl Anderson, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Matt M. from Century West Engineering

**CALL TO ORDER:** The meeting was called to order at 1:00 pm

**SUBSCRIBER REMARKS:** Two subscribers present

**PRESENT AGENDA:** *Commissioner C. Anderson moved to adopt the agenda. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

**BUSINESS:**

**Review District Funds Structure:** PM outlined the purposes of two of the District's funds and tabled the rest of the review due to unanticipated number of questions and discussions of non-fund related topics.

*Commissioner E.J. Anderson called for an executive session for the purpose of discussing matters with the District's legal counsel, per RCW 42.30.110 Section (1)(i). The executive session was scheduled for thirty (30) minutes starting at 10:05 am. The public meeting will resume at 10:35 am.*

*The public meeting resumed at 10:35 am.*

*Commissioner E.J. Anderson called for an executive session for the purpose of continuing the discussion of matters with the District's legal counsel, per RCW 42.30.110 Section (1)(i). The executive session was scheduled for twenty (20) minutes starting at 10:35 am. The public meeting will resume at 10:55 am.*

*The public meeting resumed at 10:55 am.*

*Commissioner E.J. Anderson called for a ten-minute recess at 10:55 am. The meeting resumed at 11:05 am.*

**Discussion with WA State Dept. of Ecology Water Quality Program Permit Manager:** Representatives with WA State Dept. of Ecology discussed how Ecology funds projects and fielded questions from Commissioners.

*Commissioner E.J. Anderson called for a recess for lunch at 11:50 am. The meeting resumed at 12:38 pm.*

**Discuss Bluff Sewer Main Relocation:** Commissioners discussed the need for cost updates from Matt M. along with any ideas toward securing the bluff in lieu of relocation of the sewer main. Commissioners also discussed the impact of WAP on any decision to change the scope of the

Wastewater Infrastructure Rehabilitation Project. Commissioners discussed the costs of studies to support changing the scope to armoring/stabilizing.

**Discuss Grinder Pump Plan:** Commissioners considered backup electricity measures, alarm systems, maintenance contract/policy for each property owner, the importance of educating owners and the need for a robust asset management plan for the pumps. Commissioners plan to develop a draft policy on grinder pump agreements with property owners at the April 4 regular Board of Commissioner meeting. Commissioners plan to generate a list of potential questions that property owners might ask at the public meeting with prepared answers.

**Commissioner C. Anderson moved to adjourn the meeting. Commissioner E. J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:43 pm.**

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 4-4-2024