

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
February 15, 2024  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** Acting Chair Secretary S. Swart, Audit Commissioner Carl Anderson, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Ron W. from Century West Engineering; Commissioner E. J. Anderson excused absence

**CALL TO ORDER:** The meeting was called to order at 1:05 pm

**SUBSCRIBER REMARKS:** Two subscribers present

**CORRESPONDENCE:** Commissioner Swart emailed HPMA board president to inform of the upcoming public hearing

**PRESENT AGENDA:** *Commissioner C. Anderson moved to adopt the agenda. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:**

The minutes of the February 1, 2024 regular meeting were presented. *Commissioner C. Anderson moved to approve the minutes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Wastewater Infrastructure Rehabilitation Project Updates:** Ron W. from Century West Engineering presented updates to the project ahead of the next public hearing

**Water Board Bible Review, Chapter One:** Commissioners tabled this for a future meeting when all three commissioners could be present

**Commissioner Reports:**

- Commissioner Swart Reported on WASWD OPR/OPM training
- Commissioner Swart shared an article on Pt. Townsend raising sewer rates due to infrastructure project costs
- Commissioner Swart shared a Commissioner Ethics handout
- Commissioner Swart reported on AWWA request for letters to Congressmen regarding S. 1430
- Commissioner Swart posed questions to GM regarding the Consumer Confidence Report

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2024-07 in the amount of \$7,879.00 was presented. *Commissioner C. Anderson moved to approve voucher 2024-07 in the amount of \$7,879.00. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Authorized:

- PM presented Voucher 2024-06

**General Manager's Report:** GM presented his report on the current state of the District

**BUSINESS:**

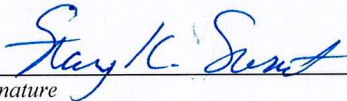
**Schedule a Public Hearing:** *Commissioner C. Anderson moved to schedule a special meeting on Saturday, 3/2/2024 at 9:00am to be held at the HPMA Clubhouse at 202 E Pointes Dr. E., Shelton, WA 98584, for the purpose of conducting a public hearing, updating residents regarding the Wastewater Infrastructure Rehabilitation Project. Commissioner Swart seconded. Hearing w aye votes and 0 nay votes, the special meeting is scheduled.*

**Review District Funds Structure:** Commissioners tabled this for a future meeting when all three commissioners could be present

**Voucher Audit Procedures Review:** Commissioners tabled this for a future meeting when all three commissioners could be present

*Commissioner C. Anderson moved to adjourn the meeting. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 3:10 pm.*

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 3-7-2024