

**HARTSTENE POINTE WATER-SEWER DISTRICT**  
**REGULAR MEETING of the BOARD OF COMMISSIONERS**  
**October 5, 2023**  
**DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** Audit Commissioner A. Hospador (Chair), Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, E.J. Anderson absent

**CALL TO ORDER:** The meeting was called to order at 1:07 pm

**SUBSCRIBER REMARKS:** No Subscribers Present

**CORRESPONDENCE:**

- GM noted he received correspondence from several residents regarding the upcoming meeting's time and teleconference option

**PRESENT AGENDA:** *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the September 27, 2023 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart inquired about potential non-revenue water loss

**Water Board Bible Review, Chapter Four (4):** Commissioners tabled until all commissioners could be present

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2023-39 in the amount of \$ 4,036.76 was presented. *Commissioner Hospador moved to approve voucher 2023-39 in the amount of \$ 4,036.76. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - Voucher 2023-38 was presented by PM for review
- Monthly Billing Report: PM presented the monthly billing report for October 2023

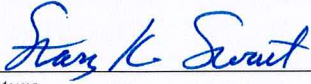
**General Manager's Report:** GM presented his report on the current state of the District

**BUSINESS:**

**Discuss Agenda for October 7, 2023 Special Meeting:** Commissioners discussed the agenda and preparations for the special meeting.

*Commissioner Swart moved to adjourn the meeting. Commissioner Caspador seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 1:55 pm.*

Respectfully Submitted By:



*Signature*

Stacy Swart, Secretary, Commissioner #3

*Name and Title*

Approved at the Special Meeting of the Board on: **10-19-2023**