

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
September 7, 2023
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: President E. J. Anderson, Audit Commissioner A. Hospador, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Ernie K. from ERWoW

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: One Subscriber Present

CORRESPONDENCE:

- Commissioner Swart received correspondence from a resident regarding emergency water storage
- Commissioner Swart received correspondence from an HPMa board member regarding water/sewer projects

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded.* Commissioner Swart requested to move Item #11 before reports. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

MINUTES: The minutes of the August 17, 2023 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

BUSINESS (PART I):

Sewer Policy Discussion: Commissioners discussed District's sewer policies with Ernie K. from Evergreen Rural Water of WA.

REPORTS:

Commissioner Reports:

- Commissioner Anderson relayed conversation with Stefan from HPMa regarding drafting a Memorandum of Understanding
- Commissioner Hospador shared emergency preparation documents with Kiwanas
- Commissioner Swart shared WA State HB 5235, potential legislation that would amend internal revenue code to impose additional excise tax on water during droughts
- Commissioner Swart inquired if the HPMa pool water is sourced from non-revenue water

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2023-34 in the amount of \$ 99,995.76 was presented. *Commissioner Swart moved to approve voucher 2023-34 in the amount of \$ 99,995.76. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - Voucher 2023-33 was presented by PM for review

- o Voucher 2023-30 was presented by PM for review

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Schedule a Special Meeting: *Commissioner Hospador moved to schedule a special meeting on October 7th, 2023 at 1:00 pm at 202 E Pointes DR E for the purpose of conducting a public hearing regarding the District's upcoming Wastewater Infrastructure Upgrade capital project. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting is scheduled.*

Adopt Resolution 2023-03, Accepting WA State Department of Ecology Agreement: *Commissioner Swart moved to accept Ecology's agreement. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agreement is accepted.*

Authorize Administrative Staff to Request Quotes for Reservoir Inspection & Repair: *Commissioner Swart moved to authorize staff to solicit quotes for Reservoir Inspection & Repair. Commissioner Hospador seconded. Hearing 3 aye and 0 nay votes, the motion passes.*


Discuss Developing a Memorandum of Understanding with HPMA: Commissioners discussed the desire to develop an MOU with HPMA regarding sharing equipment and defining liabilities. GM will contact WSRMP to better understand the District's potential liabilities.

OLD BUSINESS:

- **Review of Policy Manual, Establish Schedule:** Commissioners tabled for a future meeting
- **Plant Pumps:** GM shared status of various pumps used in the District's infrastructure

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:30 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Special Meeting of the Board on: 9-27-2023