

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
July 6 2023
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: President E. J. Anderson, Audit Commissioner A. Hospador, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Matt M. from Century West Engineering

CALL TO ORDER: The meeting was called to order at 1:08 pm

SUBSCRIBER REMARKS: None Present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded.* Commissioner Swart requested to switch items 11 and 12 on the agenda order. PM requested to amend Financial/Administrative report. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

MINUTES: The minutes of the June 1, 2023 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

REPORTS:

Commissioner Reports:

- Commissioner Anderson reminded commissioners and staff of protocols regarding COVID-19 safety
- Commissioner Swart shared a letter submitted to US Congress regarding safeguards for passive receivers of PFAS and the potential consequences for utility districts
- Commissioner Swart requested a report on the new staff cell phones
- Commissioner Swart requested that commissioners acknowledge sender of emails/texts containing consequential information

Water Board Bible, Chapter Two (2): Commissioners tabled review & discussion

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2023-26 in the amount of \$ 36,493.07 was presented. *Commissioner Swart moved to approve voucher 2023-26 in the amount of \$ 36,493.07. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2023-25 for review
- Monthly Billing Report: PM presented the monthly billing report for July 2023
- Monthly Financial Report: PM presented the monthly financial report for May 2023

General Manager's Report: GM presented his report on the current status of the District

- *Commissioner Hospador moved to authorize GM to allocate up to \$7,000 for in-house laboratory testing equipment and supplies. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the funds are approved.*

BUSINESS:

Adopt Resolution 2023-01, Repealing Resolution 2010-08: Commissioners discussed Resolution 2023-01 and requested administrative staff to draft a resolution to replace Resolution 2010-02. *Commissioner Swart moved to adopt Resolution 2023-01, repealing Resolution 2010-08. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the Resolution is adopted.*

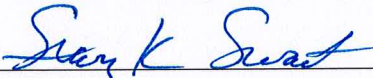
Annual General Manager Performance Review: Commissioners tabled the review for a future meeting.

OLD BUSINESS:

- Commissioners and GM discussed the use of Zoleo for emergency communications; Commissioner to contact Tom T.

Commissioner Anderson moved to adjourn the meeting. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 4:22 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 7-20-2023