

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
March 2, 2023  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

**CALL TO ORDER:** The meeting was called to order at 1:04 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:**

- Commissioner Swart received an email from a resident regarding the upcoming commissioner vacancy
- Commissioner Swart contacted Mason County's Emergency Management Coordinator

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Anderson seconded.* Commissioner Swart requested to add "#11 Discuss Potential Conflicts of Interest for Board Members." *Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

**MINUTES:** The minutes of the February 16, 2023 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart noted WAWARN will now be housed in Kitsap County
- Commissioner Swart noted BABA waiver in place for projects with design phase initiated by May 14, 2022
- Commissioner Swart presented an article regarding the Impacts of Inflation on wastewater projects
- Commissioner Swart suggested establishing a timeframe for commissioner vacancy recruitment, utilizing signage and review of potential candidates for follow up

**Review & Discuss Water Board Bible Chapter Two (2):** Commissioners reviewed and discussed Chapter Two (2)

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2023-10 in the amount of \$ 11,874.00 was presented. *Commissioner Swart moved to approve voucher 2023-10 in the amount of \$ 11,874.00. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented Voucher 2023-09 for review

- Monthly Financial Report: PM presented the Monthly Financial Report for January 2023

**General Manager's Report:** GM presented his report on the current state of the District.

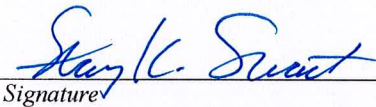
**BUSINESS:**

**Discuss Potential Conflicts of Interest for Board Members:** Commissioners discussed possible conflicts of interest that could arise among board members and possible implications

**OLD BUSINESS:** None

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 4:05 pm.*

Respectfully Submitted By:

  
Signature

Stacy Swart, Secretary, Commissioner #3  
Name and Title

Approved at the Regular Meeting of the Board on: 3-16-2023