

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
February 2, 2023
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- Commissioner Swart received an email from a resident regarding a specific type of toilet that could be installed at HPMA's South Beach facility; Commissioner Swart referred the resident to HPMA, who owns the facility
- Commissioner Anderson received an invitation for a webinar from MRSC
- GM received an email from an HPMA committee inquiring about road replacement
- Commissioner Hospador shared cleaninternational.org Water Sanitation & Hygiene works regarding global water crisis

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the January 19, 2023 special meeting were presented. Commissioner Swart noted a clarification to be made. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

BUSINESS—PART I:

Discuss Ecology Funding Application with Century West: Matt from Century West Engineering shared the status of the Ecology funding application and fielded questions from commissioners

REPORTS:

Commissioner Reports:

- Commissioner Anderson noted ratepayer feedback regarding the latest District newsletter
- Commissioner Swart reviewed key points from the Commissioner Workshop she attended January 28; she suggested the District consider drafting a "Leak Relief" policy

Review & Discuss *Water Board Bible: Chapter One (1)*

- Commissioners reviewed and discussed the chapter and how it relates to this District

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2023-05 in the amount of \$ 2,371.57 was presented. *Commissioner Swart moved to approve voucher 2023-05 in the amount of \$ 2,371.57. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

- Voucher 2023-06 in the amount of \$ 17,349.21 was presented. *Commissioner Swart moved to approve voucher 2023-06 in the amount of \$ 17,349.21. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2023-04 for review

General Manager's Report: GM presented his report on the current state of the District.

BUSINESS—PART II:

Discuss & Opt into Zoleo Plan: Commissioners discussed procuring emergency communications devices and subscription options to be prepared for disaster situations. *Commissioner Anderson moved to purchase two emergency communications units and trial the mid-level subscription. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passes.*

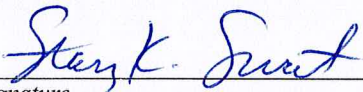
Review & Adopt Resolution #2023-01, Directive to Ratepayers Regarding Preparation for a Disaster: Commissioners tabled this until next meeting in order to have additional time for review.

Discuss Proposal from Waste Action Project (possible executive session): Commissioners discussed correspondence from Waste Action Project and the status of the Ecology Application.

OLD BUSINESS: None

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:56 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 2-16-2023