

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
November 17, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:02 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the November 3, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Anderson seconded.* Commissioner Swart noted a needed correction. *Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

The minutes of the November 10, 2022 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports: None

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-44 in the amount of \$ 51,443.22 was presented. *Commissioner Hospador moved to approve voucher 2022-44 in the amount of \$ 51,443.22. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

General Manager's Report: GM presented his report on the current state of the District.

BUSINESS:

Approve Resolution 2022-02, Adopting the 2023 Budget: *Commissioner Hospador moved to adopt Resolution 2022-02. Commissioner Anderson seconded.* Administrative staff presented the 2023 Final Budget Draft and addressed questions from commissioners. Commissioners noted adjustments made since the last meeting. *Hearing 3 aye votes and 0 nay votes, Resolution 2022-02, adopting the 2023 budget, is approved.*

Approve Resolution 2022-03, Adopting the 2023 Fee Schedule: *Commissioner Hospador moved to adopt Resolution 2022-03. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, Resolution 2022-03, adopting the 2023 Fee Schedule, was approved.*

OLD BUSINESS:

Review Planning Spreadsheet: Commissioners reviewed their Planning Spreadsheet and discussed priorities of various projects.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:10 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 12-1-2022