

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
September 15, 2022  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori. Audit Commissioner A. Hospador absent.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** Commissioner Swart received an article in the mail from a resident with concerns regarding sources of runoff.

**PRESENT AGENDA:** *Commissioner Anderson moved to adopt the agenda. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the September 2, 2022 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as corrected.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart reminded commissioners that she will attend the IACC conference with GM

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2022-36 in the amount of \$ 119,252.15, was presented. *Commissioner Anderson moved to approve voucher 2022-36 in the amount of \$ 119,252.15. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented Voucher 2022-35 for review

**General Manager's Report:** GM presented his report on the current state of the District.

**BUSINESS:**

**Repeal Resolution 2020-02:** In accordance with Resolution 2020-02, following the WA State Governor's office decision to end the Covid-19 State of Emergency, the Commissioners will do the same at the District level by repealing Resolution 2020-02, "Declaring an Emergency in Response to the Covid-19 Pandemic." *Commissioner Swart moved to repeal the resolution. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, Resolution 2020-02 is repealed.*

**Repeal Resolution 2020-03:** Resolution 2020-03, Establishing a Delinquent Account Payment Plan, provided the GM with special permissions to work with account holders financially impacted by the

Covid-19 State of Emergency. As Resolution 2020-02, "Declaring an Emergency in Response to the Covid-19 Pandemic," is repealed, Commissioners discussed repealing Resolution 2020-03.

*Commissioner Anderson moved to repeal this resolution. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, Resolution 2020-03 is repealed.*

**OLD BUSINESS:**

**Review Project Planning Spreadsheet:** Commissioners tabled this review.

**Office Cleaning:** Commissioner Swart inquired with the GM if cleaning services will resume. The GM conveyed that they should resume soon, as we head into the wet seasons.

*Commissioner Anderson moved to adjourn the meeting. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:12 pm.*

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 10-6-2022