

**HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS  
September 2, 2022  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Audit Commissioner A. Hospador, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:15 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** No correspondence

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Anderson seconded.* Commissioner Swart requested to add Old Business following Item #13. PM requested to add approving expenses for commissioner 3 to attend IACC conference. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

**MINUTES:** The minutes of the August 18, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as corrected.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart presented a sample subcommittee action log spreadsheet
- Commissioner Swart discussed the idea of having a mural painted at the office

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2022-34 in the amount of \$ 14,847.85, was presented. *Commissioner Hospador moved to approve voucher 2022-34 in the amount of \$ 14,847.85. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**General Manager's Report:** GM presented his report on the current state of the District.

*Commissioner Swart made a motion to fund the GSP from the District's 020 Inflow & Infiltration fund, contingent on its completion by October 20, 2022. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the funds are approved.*

**BUSINESS:**

**Approve Expenses for GM and Commissioner 3 to Attend the 2022 IACC Conference:** *Commissioner Hospador moved to approve the expenses. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the expenses are approved.*

**Discuss Promotion of “Imagine a Day without Water:** Administrative staff and commissioners discussed ways of promoting Imagine a Day without Water.

**Review Resolution 2018-12:** Commissioners tabled this item.

**Renew or Terminate Wastewater SCADA Contract:** Commissioners and administrative staff discussed the current state of the SCADA systems available and concluded this decision should be discussed later in the year.

**OLD BUSINESS:**

**Review Emergency Spreadsheet:** Commissioners reviewed the spreadsheet.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:30 pm.*

Respectfully Submitted By:

  
\_\_\_\_\_  
Signature

Stacy Swart, Secretary, Commissioner #3  
\_\_\_\_\_  
Name and Title

Approved at the Regular Meeting of the Board on: 9-15-2022