

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
May 19, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:19 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No Correspondence

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the May 5, 2022 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swart conveyed the attempts to contact the county conservation district
- Commissioner Swart referenced Representative MacEwen's requests regarding capital project funding
- Commissioner Swart shared a *Water Online* article about water in Ukraine
- Commissioner Swart attended a virtual water system cybersecurity tabletop exercise

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-21, in the amount of \$ 49,062.18, was presented. *Commissioner Swart moved to approve voucher 2022-21 in the amount of \$ 49,062.18. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Schedule a Special Meeting: *Commissioner Swart moved to schedule a special meeting on June 23, 2022 at 1:00pm at the District Office for the purpose of addressing emergency preparedness for the District. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the special meeting is scheduled.*

Approve 2021 Fiscal Year Annual Report to the State Auditor's Office (SAO): PM presented the annual report schedules and notes to the financials. PM noted that the entire report was reviewed by an independent CPA firm for accuracy and quality. *Commissioner Swart moved to approve fiscal year's*

2021 annual report to SAO. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the report was approved for submittal.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:35 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: 6-2-2022