

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
May 5, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, Steve N. Engineer

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: None.

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the April 21, 2022 regular meeting were presented. *Commissioner Anderson moved to approve the minutes. Commissioner Swart seconded.* Commissioner Swart requested an amendment to *Commissioner Reports*. **Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.**

BUSINESS:

Review & Discuss Preliminary Engineering Report with Century West Engineering: Steve N., engineer, reviewed and discussed the Preliminary Engineering Report with commissioners and administrative staff. Funding sources and replacement options to the sewer system were presented and discussed.

REPORTS:

Commissioner Reports:

- Commissioner Swart attended RCAC's emergency planning and recovery efforts webinar
- Commissioner Swart distributed succession planning handouts
- Commissioner Swart shared a *TPO* article
- Commissioner Swart shared a Mason County PUD No. 3 newsletter article that could be a topic for a future newsletter
- Commissioner Swart asked about a *Water Online* article regarding reclaimed water

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-20, in the amount of \$ 9,960.46, was presented. *Commissioner Anderson moved to approve voucher 2022-20 in the amount of \$ 9,960.46. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-19 for review

- Monthly Billing Report: PM presented the monthly billing report for May 2022

General Manager's Report: GM presented his report on the current state of the District

Commissioner Hospador moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:20 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 5-19-2022