

**HARTSTONE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
April 21, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- PM noted commissioners received correspondence regarding the U.S. Census and that administrative staff will report.
- Commissioner Swart noted an upcoming workshop at HPMA regarding personal and property risk management during fire seasons.

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the April 7, 2022 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swart shared promotional materials for *National Drinking Water Week*
- Commissioner Swart discussed logistics regarding the upcoming shredding event
- Commissioner Swart attended RCAC utility board training and succession planning webinar

Financial/Administrative Report:

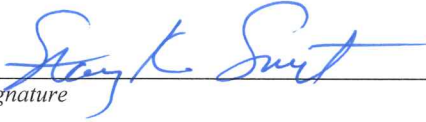
- Bills to Be Authorized:
 - Voucher 2022-18, in the amount of \$ 35,996.92, was presented. *Commissioner Hospador moved to approve voucher 2022-18 in the amount of \$ 35,996.92. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-16 for review
 - PM presented Voucher 2022-17 for review
- Monthly Billing Report: PM presented the monthly billing report for April 2022

General Manager's Report: GM presented his report on the current state of the District

BUSINESS: No Business

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:25 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 5-5-2022