

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
March 3, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:05 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- Commissioner Swart relayed a conversation with a subscriber who inquired about funding opportunities for infrastructure replacement
- Commissioner Swart had a second email exchange with a subscriber regarding the timeline for future infrastructure replacement and the related road work involved
- Commissioner Swart was presented with a white paper from an HPMa ad-hoc committee regarding tree protection in the community

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the February 17, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swart shared WASWD emails regarding the legislative session
- Commissioner Swart shared information regarding GSI mapping to update as-built plots
- Commissioner Swart presented a Water Online article regarding infrastructure development

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-09, in the amount of \$ 10,262.23, was presented. *Commissioner Swart moved to approve voucher 2022-09 in the amount of \$ 10,262.23. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-08 for review

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

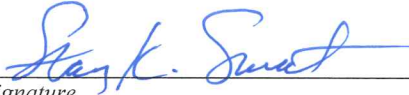
Sign Letter to State Representative's Office: Commissioners reviewed the drafted letter to Representative MacEwen's office regarding funding for water and sewer infrastructure replacements and decided to add a minor clarification. Commissioners signed the revised letter to send to the representative's office.

Review Printer/Copier Replacement Proposals: Commissioners reviewed the proposal and discussed replacing the District's aged copier/printer machine. Commissioners agreed that replacing the machine will ultimately save costs with efficiencies and contract fees.

Allocate Funds, Authorize GM & PM to Select/Sign Contract with Kelley Connect per Proposal: *Commissioner Swart moved to authorize the GM and PM to select and authorize a contract with Kelley Connect per the proposal, funds to be drawn from the District's "Asset Replacement" account. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the motion passes.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:25 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 3-17-2022