

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
December 2, 2021
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori, C. Milanowski

CALL TO ORDER: The meeting was called to order at 1:10 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the November 18, 2021 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded. Commissioner Swart noted a correction needed. Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

REPORTS:

Commissioner Reports:

- Commissioner Anderson shared information regarding emergency preparedness, specifically in scenarios where water/sewer services become unavailable in a disaster
- Commissioner Hospador noted training material regarding sensors
- Commissioner Swart noted tile work and other work needed to be performed at the office

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2021-46, in the amount of \$ 8,391.22, was presented. *Commissioner Hospador moved to approve voucher 2021-46 in the amount of \$8,391.22. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2021-45

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Adopt Resolution 2021-04: Commissioners reviewed and discussed Resolution 2021-04: Adopting the 2022 Fiscal Year Budget. **Commissioner Hospador moved to adopt Resolution 2021-04, Adopting the 2022 Fiscal Year Budget. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the Resolution is adopted.**

Adopt Resolution 2021-05: Commissioners reviewed and discussed Resolution 2021-05: Adopting a District Fee Schedule for 2022 (repeals Res. 2021-03). **Commissioner Hospador moved to adopt Resolution 2021-05, Adopting a District Fee Schedule for 2022. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the Resolution is adopted.**

Swear in Commissioner #3 for Term through 2025: Commissioner Swart was sworn in and witnessed by Commissioners Hospador and Anderson.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:55 pm.

Respectfully Submitted By:



Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: 12-16-2021