

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
September 2, 2021  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584  
TELECONFERENCE AVAILABLE  
Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** No subscribers present

- Commissioner Swart noted she had several conversations regarding the water leak on Pointes DR E

**CORRESPONDENCE:**

- Commissioner Swart received email communication from a subscriber regarding leak detection

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the August 19, 2021 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

**REPORTS:**

**Water Board Bible:** Commissioners reviewed and discussed Chapter Ten of the *Water Board Bible*.

**Commissioner Reports:** No Commissioner Reports.

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2021-33, in the amount of \$1,000.37, was presented. *Commissioner Anderson moved to approve voucher 2021-33 in the amount of \$1,000.37. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
  - Voucher 2021-34, in the amount of \$1,000.37, was presented. *Commissioner Anderson moved to approve voucher 2021-3 in the amount of \$7,839.23. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Monthly Billing Report: PM presented the September 2021 billing report and sample bills reflecting the updated rate structure
- USDA Bond Payment: PM presented the bi-annual payment invoice

**General Manager's Report:** GM presented his report on the current state of the District

**BUSINESS:**

**Discuss Q.U.E.S.T. 2.0 Program:** GM shared the advantages of enrolling Apprentice/Trainee and PM in Evergreen Rural Water of Washington's Q.U.E.S.T. 2.0 program. Commissioners indicated they all support the staff participating in the training program.

**Discuss "Imagine a Day without Water" Promotion:** Commissioner Swart shared potential promotional items for *Imagine a Day without Water*.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:44 pm.*

Respectfully Submitted By:

  
\_\_\_\_\_  
Signature

Stacy Swart, Secretary, Commissioner #3  
\_\_\_\_\_  
Name and Title

Approved at the Regular Meeting of the Board on: 9-16-2021