

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
July 15, 2021  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584  
TELECONFERENCE AVAILABLE  
Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

**CALL TO ORDER:** The meeting was called to order at 1:10 pm.

**SUBSCRIBER REMARKS:** One subscriber present

**CORRESPONDENCE:** PM noted eleven (11) outgoing late notices

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the July 1, 2021 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded.* Commissioner Swart noted two corrections. *Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

**REPORTS:**

**Water Board Bible:** Commissioners reviewed and discussed Chapter Seven of the *Water Board Bible*.

**Commissioner Reports:**

- Commissioner Hospador noted that in some states, bottled water must be labeled if it is bottled from a municipal source
- Commissioner Swart shared a *Water Online* article that indicates water utilities often need to use a variety of construction materials and that the pricing for such materials fluctuates greatly

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2021-27, in the amount of \$24,417.87, was presented. *Commissioner Swart moved to approve voucher 2021-27 in the amount of \$24,417.87. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented Voucher 2021-26 for review
- Monthly Billing Report: PM presented the July 2021 monthly billing report

**General Manager's Report:** GM presented his report on the current state of the District

**BUSINESS:**

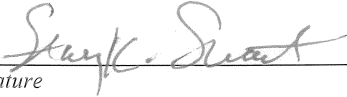
**Review State of Emergency Resolution & Policy:** Commissioners reviewed Resolutions 2020-02, 2020-03, and related policy.

**Discuss Timeline for Repeal of Emergency Resolutions & Policies:** Commissioners discussed timeline goal for repeal of emergency resolutions and policies.

**Discuss “Juneteenth” Federal & State Holiday for 2022:** Commissioners discussed and will consider updating the employee handbook at a future date. Commissioners asked GM to research what other regional districts and governments are implementing.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:57 pm.*

Respectfully Submitted By:



*Signature*

Stacy Swart, Secretary, Commissioner #3

*Name and Title*

Approved at the Regular Meeting of the Board on: 8-5-2021