

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
May 6, 2021  
Conducted Via Teleconference  
Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** None

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Anderson seconded.* PM requested to amend the Financial/Administrative Report. Commissioner Hospador requested to add item “#13 Scheduling a Barbecue to Recognize Outgoing General Manager” to the agenda. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the April 15, 2021 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart presented statistics regarding water consumers’ views on rates and comparison of costs of tap water, bottled, and kiosk water

**Water Board Bible:** Commissioners reviewed and discussed chapter three.

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2021-18, in the amount of \$39,347.41, was presented in full. *Commissioner Anderson moved to approve voucher 2021-18 in the amount of \$39,347.41. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed: PM presented vouchers 2021-16 and 2021-17 for review
- Monthly Billing Report: PM presented the billing report for May 2021

**BUSINESS:**

**Discuss/Approve Resolution #2021-02 Establishing a Time & Place for Meetings:** *Commissioner Hospador moved to adopt Resolution #2021-02 Establishing a Time & Place for Meetings. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, Resolution #2021-02 is adopted.*

**Discuss/Approve Posting Job for Wastewater Treatment Plant Operator:** Commissioners reviewed and discussed job posting draft. *Commissioner Hospador moved to approve GM to post job listing. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the motion is approved.*

**Discuss Moving to a Blended Rate Structure:** Commissioners discussed transitioning to a blended rate structure and the logistics that will need to be addressed.

**Scheduling a Barbecue to Recognize Outgoing General Manager:** *Commissioner Anderson moved to schedule a barbecue to recognize outgoing general manager on 5/13/2021 at 11:00 am at which no business will be discussed or transacted. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the barbecue is scheduled.*

*Commissioner Hospador moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:02 pm.*

Respectfully Submitted By:

/S/ **Stacy Swart**

*Signature*

Stacy Swart, Secretary, Commissioner #3

*Name and Title*

Approved at the Regular Meeting of the Board on: 5-20-2021