

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
April 15, 2021
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori, J. Palmer.

CALL TO ORDER: The meeting was called to order at 1:10 pm.

SUBSCRIBER REMARKS: One subscriber present

CORRESPONDENCE: PM shared a letter from the Mason County Auditor and noted nine late notices were posted to past-due account holders

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the April 1, 2021 regular meeting were presented. *Commissioner Swart moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the April 8, 2021 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Hospador seconded.* Commissioner Swart and Commissioner Hospador noted corrections needed. *Hearing 3 aye votes and 0 nay votes, the minutes were approved with the corrections.*

REPORTS:

Commissioner Reports:

- Commissioner Swart noted District's mailbox assignment was established by the United States Postal Service
- Commissioner Swart noted United for Infrastructure week is approaching in May

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2021-15, in the amount of \$31,450.76, was presented in full. *Commissioner Hospador moved to approve voucher 2021-15 in the amount of \$31,450.76. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed: PM presented voucher 2021-14 for review
- Monthly Financial Report: PM presented the financial report for March 2021

General Manager Update: GM presented an update on the current state of the District

BUSINESS:

Discuss/Approve GM Contract: Commissioners negotiated the incoming General Manager’s contract with J. Palmer. *Commissioner Hospador moved to approve the contract as negotiated with J. Palmer. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the contract is approved, effective May 1, 2021.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:25 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**
Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: **5-3-2021**