

**HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS  
April 8, 2021  
119 E LIBERTY ROAD SHELTON WA 98584  
Conducted Via Teleconference  
Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Wastewater Treatment Plant Operator (WWTPO) J. Palmer, Apprentice/Trainee L. Determan.

**CALL TO ORDER:** The meeting was called to order at 10:25 am.

**SUBSCRIBER REMARKS:** Commissioner Anderson mentioned that a rate payer really appreciated the presentation at the 3/27/21 special meeting with HPMA. Commissioner Hospador noted that water pressure fluctuates at his residence.

**CORRESPONDENCE:** Commissioner Swart received a message from a rate payer who was confused about the newsletter and the GM's resignation.

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**REPORTS:** Commissioner Anderson mentioned that peracetic acid could be used to treat effluent wastewater.

**BUSINESS:**

**Emergency Preparedness, Finalize Continuity of Government (COG):** *Commissioner Swart moved to finalize COG. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the COG was adopted.*

**Interview Candidate for General Manager:** *Commissioner Hospador moved to move into contract negotiations with WWTPO J. Palmer for the position of General Manager. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the board of commissioners will begin contract negotiations.*

**Discuss Blended Rate Implementation Plan:** *Commissioner Hospador moved to discuss plan. Commissioner Swart seconded. Commissioners discussed plan and tabled the vote.*

**Allocate Funds from "Asset Replacement Fund" to Purchase New Meters:** As the reading equipment is showing signs of imminent failure and procuring replacement parts is no longer possible, commissioners discussed expediting installation of new water meters. *Commissioner Anderson moved*

*to allocate up to \$40,000 from fund to purchase 200 new meters. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passes.*

**Discuss Lateral Replacement Plan:** Commissioners tabled this business item.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:54 pm.*

Respectfully Submitted By:

/S/ **Stacy Swart**

*Signature*

Stacy Swart, Secretary, Commissioner #3

*Name and Title*

Approved at the Regular Meeting of the Board on: **4-15-2021**