

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS**

April 1, 2021

Conducted Via Teleconference

Per State of Emergency Declared in Washington State and Mason County

MINUTES

PRESENT: Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori. President E. J. Anderson absent. Commissioner Hospador chaired the meeting.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None

CORRESPONDENCE: PM noted outgoing correspondence regarding rate classification

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded.* PM requested to add to the Financial/Administrative Report: Monthly Billing Report. *Hearing 2 aye votes and 0 nay votes, the agenda was adopted with the amendment.*

MINUTES: The minutes of the March 18, 2021 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the March 27, 2021 special meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Swart suggested promoting “Fix a Leak” week in March next year
- Commissioner Swart shared a *Water Online* article regarding the perception the general public has about water
- Commissioner Hospador noted that water is now needed more for various industries

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2021-13, in the amount of \$8,119.71, was presented in full. *Commissioner Hospador moved to approve voucher 2021-13 in the amount of \$8,119.71. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed: PM presented voucher 2021-12 for review
- Monthly Financial Report: PM presented the financial report for February 2021
- Monthly Billing Report: PM presented the billing report for April 2021

BUSINESS:

Determine a Timeline for Filling Upcoming GM Vacancy and Decide whether to Hire Internally or Advertise: Commissioners discussed options for filling vacancy. *Commissioner Hospador moved to advertise internally to fill vacancy and accept letters of interest/resumes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the motion is approved.*

Create an Agenda for Upcoming Special Meeting (“Board Retreat”): *Commissioner Swart moved to adopt agenda for the 4/8/21 special meeting. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the agenda is adopted.*

Commissioner Swart moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:02 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 4-1-2021