

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
March 18, 2021
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: PM read a letter from a subscriber, sent through the website contact form

CORRESPONDENCE: PM noted correspondence from the Mason County Auditor regarding the upcoming election

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded.* PM requested to amend the Financial/Administrative Report: Voucher 2021-11 will be authorized and there will be no Voucher 2021-12. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted with the amendment.*

MINUTES: The minutes of the March 4, 2021 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Water Board Bible: Commissioners reviewed and discussed chapter one.

Commissioner Reports:

- Commissioner Hospador noted that some sewer lines can be re-lined to repair and other methods of repair, including one method that seals with UV light
- Commissioner Swart attended the Water Works Workshop through AWWA and discussed how manganese affects water quality

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2021-11, in the amount of \$25,426.17, was presented in full. *Commissioner Hospador moved to approve voucher 2021-11 in the amount of \$25,426.17. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Monthly Financial Report:
 - PM presented the financial report for January 2021

General Manager's Report: GM presented his report on the current state of the district

BUSINESS:

Approve Heavy Equipment Purchase: GM presented an estimate for the purchase of a KX 12-3

excavator and accompanying trailer. Commissioners discussed the benefits and savings of purchasing this equipment. *Commissioner Anderson moved to approve the purchase of excavator and accompanying trailer at cost of estimate provided. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion is approved.*

Discuss Human Resources and Personnel Needs: GM notified the board of commissioners that he is resigning, effective May 31, 2021. Commissioner Anderson and GM discussed strategies for transitioning to a new general manager.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:45 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: **4-1-2021**