

**HARTSTENE POINTE WATER-SEWER DISTRICT**  
**REGULAR MEETING of the BOARD OF COMMISSIONERS**  
**February 18, 2021**  
**Conducted Via Teleconference**  
**Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:**

- Commissioner Swart noted a conversation with a resident asking about rates
- Commissioner Anderson noted a conversation with a resident about the challenges the District faces

**CORRESPONDENCE:** GM noted that WASWD requested that we submit an article for their “Pipeline” magazine regarding the cyber security audit being performed by the WA State Auditor’s Office

**PRESENT AGENDA:** *Commissioner Swart moved to adopt the agenda as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the February 4, 2021 regular meeting were presented. *Commissioner Anderson moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Hospador noted that he attended a WASWD webinar regarding the Nutrient General Permit Review
- Commissioner Swart shared an article published on Water Online with a list of suggestions for water districts should consider
- Commissioner Swart attended a webinar with WASWD and WSRMP regarding COVID-19 precautions for employers

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2021-08, in the amount of \$29,021.99, was presented in full. *Commissioner Swart moved to approve voucher 2021-08 in the amount of \$29,021.99. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented voucher 2021-07 for review

**General Manager’s Report:** GM presented his report on the current state of the District

**BUSINESS:**

**Discuss Adopting a Resolution to Implement and Enforce COVID-19 Guidelines:** Commissioners requested that administrative staff draft a resolution based on the guidelines presented.

**Authorize Commissioner Anderson to Host a Joint Planning Meeting between GM and HMPA Representatives:** *Commissioner Swart moved to approve the motion. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 1:57 pm.*

Respectfully Submitted By:

/S/ **Stacy Swart**  
*Signature*

Stacy Swart, Secretary, Commissioner #3  
*Name and Title*

Approved at the Regular Meeting of the Board on: **3-4-2021**