

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
December 17, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: PM noted an interaction with a property owner.

CORRESPONDENCE:

- Commissioner Swart noted a letter written in response to a subscriber.

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the December 3, 2020 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Hospador noted research that indicates water pressure is higher at certain times of the day than others.

Water Board Bible Review: Commissioners reviewed and discussed chapter 10 from the *Water Board Bible*.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-50, in the amount of \$30,282.90, was presented in full. *Commissioner Hospador moved to approve voucher 2020-50 in the amount of \$30,282.90. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented voucher 2020-49 for review
- PM requested \$16,000 of 010 Operating Fund be approved for liquidation, in order to pay obligations until the fund is replenished. Funds will be re-invested as funds become available.

- *Commissioner Anderson moved to authorize PM to liquidate \$16,000 of the invested funds in the 010 Operating Fund to meet obligations. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion is approved.*

General Manager's Report: GM presented his report on the current state of the District.

BUSINESS:

Discuss Commissioner Seats Up for Election in 2021: Commissioners noted that seats #2 and #3 will be up for election in 2021 and noted that the week to file with the county auditor's office is the week of May 17.

Discuss Current Professional Memberships: Commissioners and GM discussed the professional memberships that the District is currently a part of. *Commissioner Hospador moved not to renew AWWA membership for 2021. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the motion is approved.*

Discuss/Approve Public Notice of Intent to File Application: *Commissioner Hospador moved to approve Intent. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the Intent is approved.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:05 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 1-7-2021