

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
December 5, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: President C. Swenson, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: Two subscribers present.

CORRESPONDENCE: None.

PRESENT AGENDA: *Commissioner McNabb moved to adopt agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as Presented.*

MINUTES: The minutes of the November 21, 2019 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Hospador noted that the state legislature was considering changing six-year terms for local elected officials to four-year terms. He also noted requirements for posting special meetings on a website may be introduced.
- Commissioner Swenson presented a letter of resignation, to be effective 11/17/2019.
- Commissioner Swenson presented a final draft of the General Manager evaluation form.

State Auditor Exit Interview:

- April Taylor—the auditor from the State Auditor’s office who performed the district’s biennial accountability audit—and her supervisor presented her report to the commissioners and answered questions. The report contains no findings and no management letters. The auditor congratulated the General Manager, District Clerk and previous Accounting & Administrative Services Manager for their work.

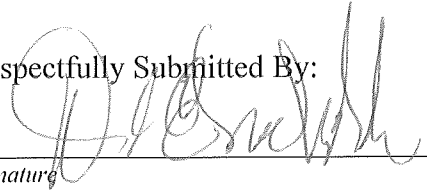
Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-36, in the amount of \$6,482.53, was presented. *Commissioner Hospador moved to approve voucher 2019-36 in the amount of \$6,482.53. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

BUSINESS:

Candidate Application Review: The commissioners discussed process for reviewing applications and interviewing applicants.

Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:00 pm.

Respectfully Submitted By:


Signature

David McNabb, Commissioner

Name and Title

Approved at the Regular Meeting of the Board on: 12-19-19