

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
October 3, 2019  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** Commissioner D. McNabb, Secretary A. Hospador, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori. President C. Swenson on scheduled absence.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** No subscribers present.

**CORRESPONDENCE:** None.

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt agenda as presented. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the September 19, 2019 regular meeting were presented. Commissioner Hospador suggested capitalizing “accessibility” to avoid confusion. *Commissioner Hospador moved to approve the minutes as amended. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as amended.*

The minutes of the September 21, 2019 Board Retreat were presented. Commissioner Hospador noted spelling corrections. *Commissioner Hospador moved to approve the minutes as amended. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as amended.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner McNabb presented an article, “The Peril of Bad Strategy”
- Commissioners discussed possible advantages of using State of WA resources for hosting documents online, if such a service is available and useful to district.

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2019-28, in the amount of \$10,518.74, was presented. *Commissioner Hospador moved to approve voucher 2019-28 in the amount of \$10,518.74. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - Clerk presented Voucher 2019-27 in the amount of \$222.01 for review.

**General Manager’s Report:**

- David Carnahan presented his general manager’s report on present state of the district.

- *Commissioner Hospador moved to approve expense for GM to host a breakfast meeting with HPMA's General Manager. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the expense is approved.*

**BUSINESS:**

*Approve Capital Improvement Plan (CIP): Commissioner Hospador moved to approve Capital Improvement Plan submitted by GM. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, CIP plan is approved.*

*Approve Reimbursement to GM for Expenses for GM to Attend Training for Grant Writing in Carbonado: Commissioner Hospador moved to approve expenses for GM to attend training. Commissioner McNabb seconded. Hearing 2 aye and 0 nay votes, the expenses are approved.*

*Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:10 pm.*

Respectfully Submitted By:

*Andrew E. Hospador*  
Signature

Andrew Hospador, Secretary  
Name and Title

Approved at the Regular Meeting of the Board on: 10-17-19