

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
July 18, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: Secretary A. Hospador, Commissioner C. Swenson, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori. President D. McNabb was on a scheduled absence.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: One subscribers present. Subscriber requested information regarding new well (#4) and presented information regarding the regional drought.

CORRESPONDENCE:

- Clerk noted that fourteen (14) late notices were sent out on 7/15/19
- GM noted correspondence with a customer working on his sewer line

PRESENT AGENDA: *Commissioner Swenson moved to adopt agenda as presented. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the July 3, 2019 special meeting were presented. *Commissioner Swenson moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swenson noted receiving archive files about Hartstene Pointe Water-Sewer District that he is reviewing to get up-to-speed
- Commissioner Swenson noted that the agenda for the next meeting should include an employee performance review of the GM, per his contract
- Commissioner Hospador presented information on arsenic

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-18, in the amount of \$25,516.66, was presented. *Commissioner Swenson moved to approve voucher 2019-18 in the amount of \$25,516.66. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills Submitted for Review:
 - Voucher 2019-17, in the amount of \$4,117.40, was presented for review.
- Clerk presented the internal monthly financial report for June 2019.

General Manager's Report

- David Carnahan presented his general manager's report on present state of the district.


BUSINESS:

Approve RH2 Revised Pilot Study Amendment: *Commissioner Swenson moved to approve contract amendment. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the amendment was approved.*

Approve Quote from Evolution Controls for Services for Well #4 Ferric Install: *Commissioner Swenson moved to approve costs. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the costs based on the quote from Evolution Controls are approved.*

Commissioner Swenson moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:30 pm.

Respectfully Submitted By:



Signature

Andrew Hospador, Secretary
Name and Title

Approved at the Regular Meeting of the Board on: 8-1-19