

**HARTSTENE POINTE WATER-SEWER DISTRICT
SPECIAL MEETING of the BOARD OF COMMISSIONERS
July 3, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: Commissioner D. McNabb, Secretary A. Hospador, Commissioner C. Swenson, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present.

CORRESPONDENCE:

- No correspondence.

PRESENT AGENDA: *Commissioner Hospador moved to adopt agenda as presented. Commissioner Swenson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the June 20, 2019 regular meeting were presented. Commissioner Hospador noted a correction needed. *Commissioner Hospador moved to approve the minutes as corrected. Commissioner Swenson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as corrected.*

REPORTS:

Commissioner Reports:

- Commissioner Hospador noted hearing that Golden Garden Park was closed due to sewage overflow, caused by non-flushable items in system
- Commissioner Hospador noted a subscriber asked him about hardness of our system's water
- Commissioner McNabb presented an article on equipment lifetimes as it applies to our asset management
- Commissioner McNabb presented articles regarding other system's rates

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-16, in the amount of \$9,387.11, was presented. *Commissioner Hospador moved to approve voucher 2019-16 in the amount of \$9,387.11. Commissioner Swenson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
 - Voucher 2019-15, in the amount of \$218.61, was presented for review.
 - Clerk presented the internal billing report for July/August 2019 bill cycle.

General Manager's Report

- David Carnahan presented his general manager's report on present state of the district.

BUSINESS:

Election of Officers: *Commissioner Hospador moved to appoint Commissioner McNabb as President. Commissioner Swenson seconded. Hearing 2 aye votes and 0 nay votes, Commissioner McNabb is appointed president of the board.*

Commissioner McNabb called for a recess at 2:30 pm.

Meeting reconvened at 2:40 pm.

Approve Purchase of Ferric Chloride Equipment: *Commissioner Swenson moved to purchase ferric chloride equipment from Correct Equipment. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the purchase is approved.*

Discuss/Approve Declaration of Draught: *Commissioner Hospador moved to declare a state of draught in the district. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the district is designated as in a state of draught.*

Discuss/Approve Special Application: *Commissioner Swenson moved to approve GM to work with HPMA on joint permit application form. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

Commissioner Swenson moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:00 pm.

Respectfully Submitted By:



Signature

Andrew Hospador, Secretary

Name and Title

Approved at the Regular Meeting of the Board on: 7-18-19