

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
June 6, 2019  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:03 pm.

**SUBSCRIBER REMARKS:** No subscribers present.

**CORRESPONDENCE:** No correspondence.

**PRESENT AGENDA:** *Commissioner McNabb moved to adopt agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the May 16, 2019 regular meeting were presented. Commissioner Hospador noted his name was misspelled. Commissioner Scarola noted that the action following the executive session should be clearer. *Commissioner McNabb moved to approve the minutes as edited. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as edited.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner McNabb presented a book, "Utilities Security, The New Paradigm"
- Commissioner Scarola discussed his intentions for the future

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2019-12, in the amount of \$10,665.12, was presented. *Commissioner Hospador moved to approve voucher 2019-12 in the amount of \$10,665.12. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**General Manager's Report**

- David Carnahan presented his general manager's report on present state of the district.

**BUSINESS:**

**Discuss/Approve making Joe fulltime through the end of September to help complete projects and assist in accomplishing field work:** *Commissioner McNabb moved to make Joe Sartori fulltime through the end of September. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion is approved.*

**Discuss and Approve Resolution 2019-01:** District Clerk presented draft Resolution 2019-01. *Commissioner McNabb moved to adopt Resolution 2019-01 "Establishing and Appointing an Internal Auditing Officer." Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, Resolution 2019-01 was adopted.*

**Approve Canceling the July 4<sup>th</sup> Meeting:** *Commissioner Hospador moved to cancel the regular meeting scheduled on 7/4/19, as it is a federal holiday. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the regular meeting on 7/4/19 is canceled.*

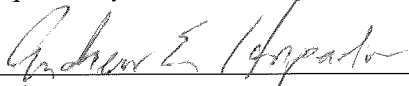
*Commissioner Hospador moved to schedule a special meeting on 7/3/19 at 1:00 pm at the District Office. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the meeting is scheduled.*

**Approve Changing Meeting Minutes from March 21<sup>st</sup> Meeting:** *Commissioner Hospador moved to approve the presented correction to minutes of the meeting on 3/21/19. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the correction was approved.*

**Discuss/Approve Well #4 Fence:** *Commissioner McNabb moved to approve building a safety/sound barrier at the Well #4 facility. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

*Commissioner McNabb moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:50 pm.*

Respectfully Submitted By:

  
\_\_\_\_\_  
Signature

*Andrew Hospador, Secretary*  
\_\_\_\_\_  
Name and Title

Approved at the Regular Meeting of the Board on: 6-20-19