

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
May 2, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: President R. Scarola, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori. Secretary A. Hospador was attending the American Water Works Association conference in Vancouver, WA and was unable to attend the meeting of the board of commissioners.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present.

CORRESPONDENCE: No correspondence.

PRESENT AGENDA: *Commissioner McNabb moved to adopt agenda as presented. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the April 18, 2019 regular meeting were presented. Commissioner Scarola noted an edit to make. *Commissioner McNabb moved to approve the minutes as edited. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as edited.*

REPORTS:

Commissioner Reports:

- Commissioner McNabb presented an article, “Funding Sources for Small and Rural Wastewater Systems.”
- Commissioner McNabb presented an article, “Water & Waste Disposal Loan & Grant Program.”
- Commissioner Scarola presented an article, “Puget Sound Epicenter of Sea Level Rise Exposure in Washington State.”

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-10, in the amount of \$12,790.34, was presented. *Commissioner McNabb moved to approve voucher 2019-10 in the amount of \$12,790.34. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*

General Manager’s Report

- David Carnahan presented his general manager’s report on present state of the district.

BUSINESS:

PEBB for Commissioners: The GM communicated that commissioners have access to PEBB benefits.

Review of Memorandum of Understanding: The commissioners discussed the MoU response sent by Hartstene Pointe Maintenance Association.

Approve Travel/Lunch Expenses for the GM to Attend WASWD Managers Meeting on 6/5/19: *Commissioner McNabb moved to approve expenses for travel and lunch for the GM to attend meeting on 6/5/19. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the expenses are approved.*

Discuss Revenue Needs and Possible Options for Generating Additional Revenue: The GM discussed possible options for generating additional revenue in the future.

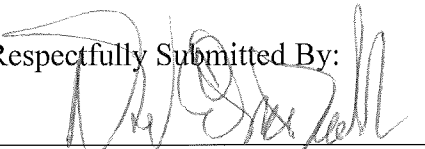
Discuss Options for Expediting Water Meter Installation: The GM discussed currently known options for meter installations. He is waiting on further responses from suppliers.

Set Special Budget Meeting in May: *Commissioner McNabb move to schedule a special budget planning meeting on 6/13/19 at 1:00 pm. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the special meeting is scheduled on 6/13/19 at 1:00 pm at the district office.*

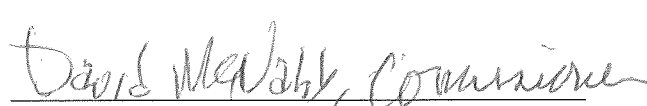
Approve David/Joe's travel, hotel and registration expenses for the October IACC Conference: Commissioners decided to wait until exact registration costs are known.

Commissioner McNabb moved to adjourn the meeting. Commissioner Scarola seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:55 pm.

Respectfully Submitted By:



Signature



Name and Title

Approved at the Regular Meeting of the Board on: _____

