

**HARTSTONE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
April 18, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: One subscriber present to discuss Memorandum of Understanding.

CORRESPONDENCE: No correspondence.

PRESENT AGENDA: *Commissioner McNabb moved to adopt agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the April 4, 2019 regular meeting were presented. Commissioner McNabb requested to re-word "approved" absence. Commissioner Scarola requested to correct business item title. *Commissioner McNabb moved to approve the minutes as corrected. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as corrected.*

REPORTS:

Commissioner Reports:

- Commissioner McNabb presented a letter he sent in his commissioner capacity to MRSC regarding potential research regarding lateral and leak repairs.
- Commissioner McNabb presented an article, "Pricing and Affordability of Water Services."
- Commissioner Scarola noted his term expires at the end of 2019.
- Commissioner Scarola presented an article, "Recent legislative action, Commissioner health care eligibility may change."

Commissioner McNabb moved to move business item #10 before item #8 to accommodate subscriber in attendance. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda item was moved.

BUSINESS:

Discuss/Approve inviting HPMA to a special meeting to approve the MoU which was delivered to them in February: Commissioner Scarola introduced this agenda item and invited subscriber to comment on current status of MoU. The board discussed MoU and determined no special meeting will be necessary, pending expected response from HPMA regarding MoU by June.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-09, in the amount of \$30,914.65, was presented. *Commissioner Hospador moved to approve voucher 2019-09 in the amount of \$30,914.65. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- March 2019 Monthly Financial Report
 - Clerk presented the internal financial report for March 2019
- Quarter One 2019 Financial Report
 - Clerk presented the internal quarterly financial report for the first quarter

Commissioner Scarola called for a recess at 2:48 pm. The meeting reconvened at 3:00 pm.

General Manager’s Report

- David Carnahan presented his general manager’s report on present state of the district.

BUSINESS:

Revisit the 2019 Capital Improvement Plan: The GM and commissioners discussed ideas on implementing the current capital improvement plan.

Discuss the possibility of restructuring our billing in 2020: The GM discussed ideas moving forward for restructuring future billing. More research will be compiled and presented at a later meeting.

Set a date for the 2020 Budget Hearing: *Commissioner Scarola moved to schedule the 2020 Budget Hearing on November 2nd, 2019. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the Budget Hearing is scheduled.*

Commissioner Scarola moved to add and agenda item: “#14 Approve Travel Expenses for Commissioner Hospador to Attend AWWA Conference in Vancouver, WA.” Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the item was added to the agenda.

Approve Travel Expenses for Commissioner Hospador to Attend AWWA Conference in Vancouver, WA: *Commissioner Scarola moved to approve travel and lodging expenses. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the expenses are approved.*

Commissioner McNabb moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 4:20 pm.

Respectfully Submitted By:


Signature


Name and Title

Approved at the Regular Meeting of the Board on: 5-2-19