

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS

March 7, 2019

District Office, 772 E Chesapeake Drive, Shelton, WA 98584

MINUTES

PRESENT: President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb, General Manager D. Carnahan, District Clerk J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:05 pm.

SUBSCRIBER REMARKS: No subscribers present.

CORRESPONDENCE: Clerk noted 387 paper invoices were mailed with newsletters.

PRESENT AGENDA: *Commissioner McNabb moved to accept the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the February 21, 2019 regular meeting were presented. *Commissioner McNabb moved to approve the minutes as corrected. Commissioner Scarola seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as corrected.*

REPORTS:

Commissioner Reports:

- Commissioner McNabb presented an article about employee job satisfaction.
- Commissioner Scarola noted his appreciation of Joe and Jeff working on emergencies during David and Mont's absences.
- Commissioner Hospador noted an upcoming benefit dinner to support Wild Felid Center on island.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-06, in the amount of \$13,161.95, was presented. *Commissioner Hospador moved to approve voucher 2019-06 in the amount of \$13,161.95. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- District Clerk presented internal Billing Report for 3/1/2019 billing.
- District Clerk presented an internal audit report of district facility security.

General Manager's Report

- David Carnahan presented his general manager's report on present state of the district.

BUSINESS:

Approval of Expenses for Staff to Attend MRSC Training: *Commissioner Hospador moved to approve expenses for staff to attend MRSC training on April 4th in Dupont. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

Approval of District Clerk to Attend Cross Connection Control (CCC) Training through ERWoW: Commissioner Hospador moved to approve District Clerk to attend CCC Training through ERWoW on March 13 and 14. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.

Approval of 40 Hours per Week for District Clerk for Foreseeable Future/As needed: Commissioner McNabb moved to approve District Clerk for 40-hour work weeks for foreseeable future/as needed. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.

Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:25 pm.

Respectfully Submitted By:


Signature

Andrew E Hospador, Secretary
Name and Title

Approved at the Regular Meeting of the Board on: 3-21-19