

**HARTSTONE POINTE WATER-SEWER DISTRICT
REGULAR MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
June 20, 2024 1:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the June 6, 2024 Regular Meeting (2-3)

REPORTS:

7. Water Board Bible: Chapter Four (4)
8. Commissioner Reports
9. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2024-26
 - Bills to Be Reviewed:
 - Voucher 2024-25
10. General Manager's Report

BUSINESS:

11. Board Succession Planning
12. General Manager Evaluation (*possible executive session*)

OLD BUSINESS

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
June 6, 2024
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner Carl Anderson, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:10 pm

SUBSCRIBER REMARKS: One subscriber present

- A subscriber suggested it might be useful for the GM to provide summary reports

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES:

The minutes of the May 16, 2024 regular meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the May 23, 2024 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports: No commissioner reports

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2024-24 in the amount of \$11,148.91 was presented. *Commissioner Swart moved to approve voucher 2024-24 in the amount of \$11,148.91. Commissioner E.J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2024-22 for review
 - PM presented Voucher 2024-23 for review
- Monthly Financial Report: PM presented the Monthly Financial Report for April 2024
- Monthly Billing Report: PM presented the Monthly Billing Report for June 2024

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Board Succession Planning: Commissioners discussed methods for recruiting candidates for future vacancies on the board of commissioners and potential temporary solutions, if needed.

Commissioner E.J. Anderson called for a fifteen-minute recess at 2:20 pm. The meeting resumed at 2:30.

General Manager Evaluation: Commissioners continued discussing the General Manager evaluative process.

Commissioner C. Anderson moved to adjourn the meeting. Commissioner E. J. Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 5:30 pm.

Respectfully Submitted By:

Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: 6-20-2024