

**HARTSTONE POINTE WATER-SEWER DISTRICT
REGULAR MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
September 7, 2023 1:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the August 17, 2023 Regular Meeting (2-3)

REPORTS:

7. Commissioner Reports
8. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2023-34
 - Bills to Be Reviewed:
 - Voucher 2023-33
 - Monthly Billing Report (4)
 - Monthly Financial Report (5-6)
9. General Manager's Report

BUSINESS:

10. Sewer Policy Discussion
11. Schedule Special Meeting on October 7th, 2023 at 9:00 am at 202 E Pointes Dr. E
12. Adopt Resolution Accepting WA State Dept. of Ecology Agreement (7-17)
13. Authorize Administrative Staff to Request Quotes for Reservoir Inspection & Repair
14. Discuss Developing a Memorandum of Understanding with HPM

OLD BUSINESS

15. Review of Policy Manual, Establish Schedule
16. Plant pumps

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
August 17, 2023
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: President E. J. Anderson, Audit Commissioner A. Hospador, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: None Present

CORRESPONDENCE:

- Commissioner Swart received correspondence from a resident suggesting water meters be left on for unoccupied residences for emergency fire suppression support

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the August 3, 2023 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Swart noted improvements to the XPress Bill Pay customer interface
- Commissioner Swart encouraged continued recruitment for 2024 Commissioner 1 seat
- Commissioner Swart recommended RCAC utility training for incoming commissioners
- Commissioner Swart attended RCAC utility board training webinar on August 10th

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2023-32 in the amount of \$ 30,960.26 was presented. *Commissioner Swart moved to approve voucher 2023-32 in the amount of \$ 30,960.26. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - Voucher 2023-31 was presented by PM for review

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Review & Adopt Resolution 2023-02, Updating Internal Auditing Officer Authorizations: Commissioners reviewed & discussed draft resolution 2023-02 and agreed that it is important to authorize the Internal Auditing Officer to voucher payments to specific vendors in order to meet financial obligations on time and to avoid incurring late charges. *Commissioner Swart moved to adopt*

Resolution 2023-02, Updating Internal Auditing Officer Authorizations. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the resolution is adopted.

Approve Expenses for GM to attend WASWD & WEF Conferences: *Commissioner Swart moved to approve expenses. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the expenses are approved.*

Discuss Options for WWTP Lift Station Repairs: GM presented options for commissioners to review & discuss regarding needed *Lift Station* repairs at the WWTP.

Schedule a Public Hearing for Upcoming Wastewater Project: Commissioners asked GM to make a reservation at the HPMA Clubhouse for September 23, 2023 and ask for a recorded Zoom session option.

OLD BUSINESS:

- **Review Policy Manual, Establish Schedule:** Commissioners agreed to commit to reviewing District policies on a regular basis, once provided by PM
- **HPWSD stance on Emergency & Disaster Preparedness:** Commissioners agreed to generate and post a statement that will inform residents of the District’s anticipated inability to maintain current level of service in a disaster
- **Zoleo Communications Training:** GM relayed information from Greg F. regarding training; GM will incorporate usage of satellite communications devices into a safety meeting and designate drills for staff

Commissioner Anderson moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:40 pm.

Respectfully Submitted By:

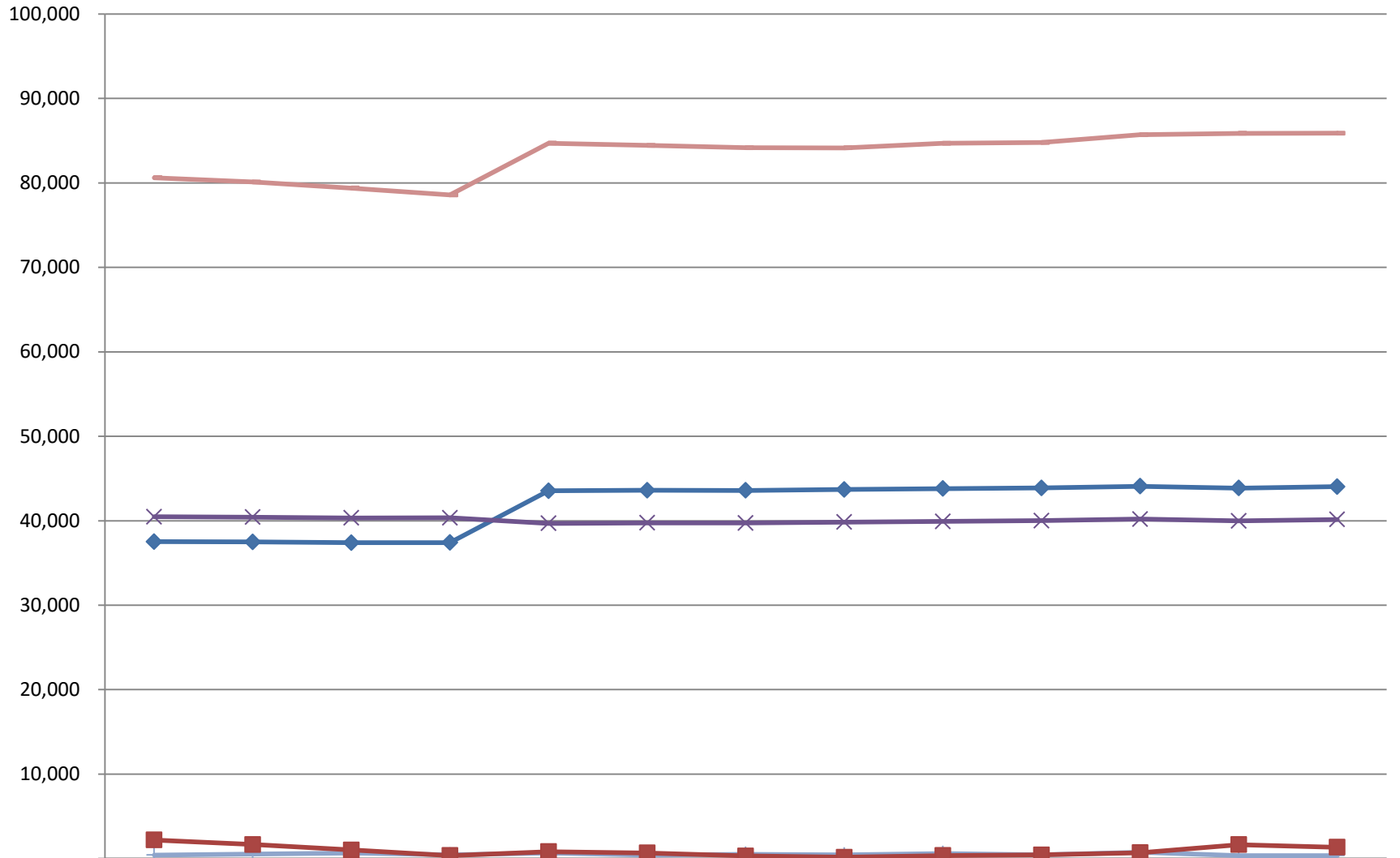
Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 9-7-2023

Regular Utility Billing



	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sep 2023
◆ Water Service	37,524	37,491	37,398	37,419	43,537	43,604	43,592	43,701	43,797	43,886	44,087	43,862	44,041
× Sewer Service	40,465	40,426	40,326	40,350	39,686	39,747	39,736	39,835	39,922	40,004	40,187	39,982	40,145
+ Late/Misc. Fees	414	525	645	436	648	427	516	437	602	446	738	359	364
■ Consumption	2,210	1,665	1,015	365	820	665	320	165	355	440	690	1,655	1,335
— Total Charges	80,613	80,107	79,384	78,569	84,690	84,442	84,164	84,139	84,676	84,777	85,701	85,858	85,885

Hartstene Pointe Water Sewer District Monthly Financial Report - Fund Activity

July 2023

	Beginning Balances	Payments & Transfers Out	Deposits & Transfers In	Ending Balances	Fund Balance Change
Reserve Funds					
030 - Ecology Reserve	41,975.57	-	169.68	42,145.25	169.68
050 - DWSRF Loan Reserve	60,590.38	-	6,789.77	67,380.15	6,789.77
060 - Bond Fund	0.00	-	-	0.00	-
070 - USDA Revenue Bond Reserve	43,802.57	-	177.06	43,979.63	177.06
Total Reserve Funds	146,368.52	-	7,136.51	153,505.03	7,136.51
Unreserved Funds					
EFT Account - Columbia Bank	33,945.81	(70,323.45)	69,950.87	33,573.23	(372.58)
Petty Cash Account	2,203.92	(433.34)	970.65	2,741.23	537.31
Xpress Deposit Account	8,036.44	(46,966.97)	42,667.21	3,736.68	(4,299.76)
010 - Operating Fund					
<i>Operating Investment Fund</i>	120,000.00	-	-	120,000.00	-
<i>010 - Operating Fund - Other</i>	76,207.30	(89,804.89)	91,495.88	77,898.29	1,690.99
Total 010 - Operating Fund	196,207.30	(89,804.89)	91,495.88	197,898.29	1,690.99
065 - Capital Project Account	0.00	-	-	0.00	-
Total Unreserved Funds	240,393.47	(207,528.65)	205,084.61	237,949.43	(2,444.04)
Committed Funds					
020 - Water/Sewer Committed Fund					
Asset Replacement Fund	27,344.37	-	-	27,344.37	-
Capital Improvement Fund					
<i>I&I Repair</i>	64,109.19	-	335.00	64,444.19	335.00
<i>Reservoir Repair</i>	96,694.26	-	-	96,694.26	-
Total Capital Improvement Fund	160,803.45	-	335.00	161,138.45	335.00
Risk Management Fund	178,160.12	-	1,578.42	179,738.54	1,578.42
Total 020 - Water/Sewer Committed Fund	366,307.94	-	1,913.42	368,221.36	1,913.42
Total Committed Funds	366,307.94	-	1,913.42	368,221.36	1,913.42
Total Funds	753,069.93	(207,528.65)	214,134.54	759,675.82	6,605.89

I hereby certify that the above statement is true.

Project & Accounts Manager

Date

Audit Commissioner

Date

**Hartstene Pointe Water Sewer District
 Profit & Loss Budget vs. Actual
 June 2023**

	<u>Profit & Loss</u>	<u>Budget v Actual</u>			
	<u>Jul 23</u>	<u>Jan-Jul '23 (58.3% of Yr)</u>	<u>Total 2023 Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Total Budget</u>
Ordinary Income/Expense					
Income					
Non-Operating Revenue	2,679.46	37,214.32	19,335.00	17,879.32	192.47%
Operating Revenue	85,051.20	591,214.22	1,030,006.00	-438,791.78	57.4%
Total Income	<u>87,730.66</u>	<u>628,428.54</u>	<u>1,049,341.00</u>	<u>-420,912.46</u>	<u>59.89%</u>
Gross Profit	87,730.66	628,428.54	1,049,341.00	-420,912.46	59.89%
Expense					
534 · Water Expenditures	11,312.19	116,248.18	295,934.00	-179,685.82	39.28%
535 · WW Treatment Expenditures	44,539.53	299,462.69	251,799.00	47,663.69	118.93%
538 · Combined W/S Expenditures	23,331.00	199,833.81	400,294.00	-200,460.19	49.92%
591.38 · Leases	1,000.00	7,000.00			
Total Expense	<u>80,182.72</u>	<u>622,544.68</u>	<u>948,027.00</u>	<u>-325,482.32</u>	<u>65.67%</u>
Net Ordinary Income	<u>7,547.94</u>	<u>5,883.86</u>	<u>101,314.00</u>		
Net Income	<u><u>7,547.94</u></u>	<u><u>5,883.86</u></u>	<u><u>101,314.00</u></u>		

**HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION 2023-03

**A RESOLUTION OF THE
HARTSTENE POINTE WATER-SEWER DISTRICT COMMISSIONERS
ADOPTING AGREEMENT WITH ECOLOGY & DESIGNATING SIGNATORIES**

WHEREAS, Hartstene Pointe Water-Sewer District is a special purpose district, governed by Title 57 of the Revised Code of Washington; and

WHEREAS, the Hartstene Pointe Water-Sewer District Board of Commissioners understands the need to repair the aged sewerage infrastructure to minimize *Inflow & Infiltration*; and

WHEREAS, the extent and costs of such repairs is reasonably feasible to be funded by operating revenues or capital funds; and

WHEREAS, Washington State Department of Ecology drafted an agreement with the District to fund the engineering phase of the Wastewater Infrastructure Improvement Project; now

THEREFORE, The Board of Commissioners of the Hartstene Pointe Water-Sewer District hereby resolves:

1. To approve the draft agreement received from Washington State Department of Ecology
2. To designate Jeffery Palmer, General Manager of the District, as an authorized signatory
3. To designate Joe Sartori, Project & Accounts Manager of the District, as an authorized signatory

ADOPTED by the District Board of Commissioners at its regular scheduled meeting on this 7th day of September, 2023.

Hartstene Pointe Water-Sewer District
Mason County, Washington

Jeffery Palmer, General Manager

Joe Sartori, Project & Accounts Manager

Earl Jim Anderson, President

Stacy Swart, Secretary

Andrew Hospador, Audit Commissioner



Agreement WQC-2024-HPWSD-00106

WATER QUALITY COMBINED FINANCIAL ASSISTANCE AGREEMENT
BETWEEN THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
HARTSTENE POINTE WATER AND SEWER DISTRICT

This is a binding Agreement entered into by and between the State of Washington, Department of Ecology, hereinafter referred to as "ECOLOGY" and the Hartstene Pointe Water and Sewer District, hereinafter referred to as the "RECIPIENT" to carry out with the provided funds, the activities described herein.

GENERAL INFORMATION

Project Title:	Hartstene Pointe Sewer Collection System Improvements
Total Cost:	\$1,321,300.00
Total Eligible Cost:	\$1,321,300.00
Ecology Share:	\$1,321,300.00
Recipient Share:	\$0.00
The Effective Date of this Agreement is:	7/1/23
The Expiration Date of this Agreement is no later than:	12/31/24
Project Type:	Wastewater Facility

Project Short Description: (500-character limit, includes spaces)

This project improves water quality in Puget Sound (Case Inlet) through the design of wastewater collection facilities at Hartstene Island in Mason County of Hartstene Pointe Water and Sewer District Sewer Collection System. The project will consist of a system-wide Cured-In-Place-Pipe (CIPP) main and service lining program and replacement/relocation of a primary sewer main running along a deteriorating bluff overlooking the Puget Sound.

Project Long Description: (4,000-character limit, includes spaces)

This project improves water quality in Puget Sound (Case Inlet) through the design of wastewater collection facilities at Hartstene Island in Mason County of Hartstene Pointe Water and Sewer District Sewer Collection System. The project will consist of a system-wide CIPP main and service lining program and replacement/relocation of a primary sewer main running along a deteriorating bluff overlooking the Puget Sound.

Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

Hartstene Pointe is a Homeowner's Association Community consists of 445 total sewer connections, all of which are considered residential. The system was installed in the 1970s by Weyerhaeuser with little oversight or adherence to construction standards. The aging system faces two critical issues related to the sewer collection/conveyance network. The system experiences a significant and increasing amount of Infiltration and Inflow (I&I) with seasonal- and precipitation-related events exceeding 500 percent of the base flow. Extensive CCTV of the system indicates that the issues are likely related to aging mains and services including gaps at joints, leaking at service connections, and inflow at manholes and within the mains themselves. The mains and manholes are, for the most part, structurally sound but are located under and around streets and infrastructure that make open trench replacements cost prohibitive. A program of CIPP lining, joint repairs, service replacement and/or lining, and manhole lining is by far the most economical and lead environmentally intrusive means of addressing the I&I identified in the General Sewer Plan (GSP).

Overall Goal: (1,000-character limit, includes spaces)

The overall goal of this project is to respond to the findings of the GSP by 1) reducing the significant I&I within the system that has been worsening over the last decade; and 2) mitigating the risk of failure of a primary sewer main that runs along an exposed and eroding bluff overlooking the Puget Sound.

RECIPIENT INFORMATION

Organization Name: Hartstene Pointe Water-Sewer District

Mailing Address: 772 East Chesapeake Drive
Shelton, WA 98584

Physical Address: 772 East Chesapeake Drive
Shelton, WA 98584

Contacts

Project Manager	[Name] [Title] [Address] [City, State Zip] Email: Phone: <i>No one is listed at this time (7/28/23)</i>
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Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

Authorized Signatory	Jeff Palmer General Manager 772 East Chesapeake Drive Shelton, WA 98584 Email: gm@ hpwatersewer.com hpwsd.org Phone: (360) 427-2413
Billing Contact	Joe Sartori Projects & Account Manager 772 East Chesapeake Drive Shelton, WA 98584 Email: acct@ hpwatersewer.com hpwsd.org Phone: (360) 427-2413

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Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
Water Quality
PO BOX 47600
Olympia, WA 98504-7600

Physical Address: Department of Ecology
300 Desmond Drive SE
Lacey, WA 98503

Contacts

Project Manager	David Dougherty, P.E. PO Box 4775 Olympia, WA 98504-7775 Email: david.dougherty@ecy.wa.gov Phone: (564) 999-3586 Carey Cholski PO Box 47775 Olympia, WA 98504-7775 Email: carey.cholski@ecy.wa.gov Phone: (564) 669-3113
Financial Manager	Tammie McClure PO Box 47600 Olympia, WA 98504-7600 Email: tammie.mcclure@ecy.wa.gov Phone: (360) 628-4315
Technical Advisor	David Dougherty, P.E. PO Box 4775 Olympia, WA 98504-7775 Email: david.dougherty@ecy.wa.gov Phone: (564) 999-3586

Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

RECIPIENT agrees to furnish the necessary personnel, equipment, materials, services, and otherwise do all things necessary for or incidental to the performance of work as set forth in the Scope of Work.

RECIPIENT agrees to read, understand, and accept all conditions contained within the entire Agreement. Furthermore, RECIPIENT acknowledges that they have reviewed the terms and conditions of this Agreement, Scope of Work, attachments, all incorporated or referenced documents, as well as all applicable laws, statutes, rules, regulations, and guidelines mentioned in this agreement.

This Agreement contains the entire understanding between the parties, and there are no other understandings or representations other than as set forth, or incorporated by reference, herein.

This Agreement shall be subject to the written approval of Ecology's authorized representative and shall not be binding until so approved.

The signatories to this Agreement represent that they have the authority to execute this Agreement.

Washington State Department of Ecology

Hartstene Pointe Water and Sewer District

Vince McGowan Date
Water Quality
Program Manager

SIGNATORY NAME Date
TITLE

Additional City/County Signatories Date

Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

SCOPE OF WORK

Task Number: 1 Task Cost: \$0.00

Task Title: Grant and Loan Administration

Task Description:

A. The RECIPIENT shall carry out all work necessary to meet ECOLOGY grant or loan administration requirements. Responsibilities include but are not limited to. maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation; progress reports; and an EAGL (Ecology Administration of Grants and Loans) recipient closeout report. In the event the RECIPIENT elects to use a contractor to complete project elements, the RECIPIENT shall retain responsibility for the oversight and management of this funding agreement.

B. The RECIPIENT shall keep documentation that demonstrates the project is in compliance with applicable procurement, contracting, and interlocal agreement requirements; permitting requirements, including application for, receipt of, and compliance with all required permits, licenses, easements, or property rights necessary for the project; and submittal of required performance items. This documentation shall be made available to ECOLOGY upon request.

C. The RECIPIENT shall maintain effective communication with ECOLOGY and maintain up-to-date staff contact information in the EAGL system. The RECIPIENT shall carry out this project in accordance with any completion dates outlined in this agreement.

Task Goal Statement:

Properly managed and fully documented project that meets ECOLOGY’s grant and loan administrative requirements.

Task Expected Outcome:

* Timely and complete submittal of requests for reimbursement, quarterly progress reports, and Recipient Closeout Report.

* Properly maintained project documentation.

Grant and Loan Administration Deliverables

Number	Description	Due Date
1.1	Progress Reports that include descriptions of work accomplished, project challenges, and changes in the project schedule. Submitted at least quarterly.	
1.2	Recipient Closeout Report (EAGL Form).	

Comment [PK(1)]: (applies to all tasks) the narrative list uses letters above, but then we are using numbers here in the deliverables table- seems like we should be consistent- either numbers throughout, or change the deliverables tables to show 1.A, 1.B, etc.

Comment [HP(2)]: This is a good point and I intent to note this for correction during the next cycle when I update the formatting. But, I kept the numbering consistent with what was done previously with list paragraphs lettered and the deliverables numbered. In the future we the template will be revised to number the list paragraphs so the list paragraphs and deliverables can be consistent with each other.

Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

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Task Number: 2
Task Cost: \$1,321,300.00

Task Title: Project Design

A. The RECIPIENT will procure engineering services in accordance with state law. The RECIPIENT will include ECOLOGY's specification insert in the contract documents. The RECIPIENT must submit all contracts for engineering services before ECOLOGY will provide reimbursement for work performed under this task.

B. The RECIPIENT will design improvements of the sanitary sewer collection and conveyance system that serves the community of Hartstene Pointe. Plans and specifications developed by the RECIPIENT must be consistent with the requirements of Chapter 173-240 WAC. Elements of the design will include:

1. Topographic Survey of the entire collection/conveyance system.
2. Investigation of necessary environmental and cultural clearances as well as generation of any NEPA/SEPA documentation and filing of determinations of significance/non-significance.
3. Design for CIPP lining of the mains and services.
4. Design mid-size lift station
5. Design of sewer main relocation along the bluff and appurtenances
6. Preliminary and Final Plans, Specifications, and Estimates (PS&E) for both the CIPP project and lift station/sewer line replacement project
7. Periodic meetings and updates with representatives from Hartstene Pointe, Ecology, and other stakeholders will be critical to coordinating all components of the project, but most especially the relocation of the sewer services and main from along the bluff. Weekly updates are likely to be held via video conference with in-person meetings reserved for key points in project development.
8. Coordinated bid packages, including advertisement and award for both the CIPP lining and bluff main relocation.

C. The plans and specifications, construction contract documents, and addenda will be approved by the RECIPIENT prior to submittal for ECOLOGY review. All construction plans submitted to ECOLOGY for review and approval will be reduced to no larger than 11" x 17" in size. Plans should note if they are to scale or not. The project manager may request plans be submitted in either PDF or AutoCAD electronic format, and specifications in a searchable PDF or Microsoft Word electronic file. An updated construction cost estimate will be submitted with each plan/specification submittal. The project manager may request a spreadsheet of the estimate in electronic file format.

D. As a condition of receiving this funding, the RECIPIENT will conduct an Investment Grade Efficiency Audit (IGEA). As a condition of receiving this funding, the RECIPIENT will review their energy use looking for cost-effective energy savings. The recipient may also submit documentation of an energy efficiency review conducted within the last 5 years.

E. The RECIPIENT will submit the minimum requirements as outlined in the EID Guidance, Part A and in the SERP EID at the time plans and specification are submitted to ECOLOGY for approval.

Agreement No: WQC-2024-HPWSD-00106
 Project Title: Hartstene Pointe Sewer Collection System Improvements
 Recipient Name: Hartstene Pointe Water and Sewer District

F. The RECIPIENT will provide an Ecology Cultural Resources Review form as part of the minimum SERP requirements. The RECIPIENT will provide any additional information for ECOLOGY to lead the required cultural resources consultation. Costs incurred for ground disturbing activities that occur before cultural resources review will not be eligible for reimbursement.

G. The RECIPIENT will complete an Ecology inadvertent discovery plan template for their project.

H. The RECIPIENT will notify Ecology when deliverables are available and have been uploaded to EAGL.

I. All mitigation measures committed to in documents developed in the SERP process, such as the environmental mitigation plan, environmental checklist, environmental report, SEPA environmental impact statement (EIS), the finding of no significant impact/environmental assessment, or record of decision/federal EIS will become revolving fund loan agreement conditions. All recipients of funding for water pollution control facility projects must comply with the SERP in accordance with WAC 173-98-720.

Deliverables:

Number	Description	Due Date
2.1	Executed contracts for engineering services and documentation of the RECIPIENT's process for procuring engineering services.	
2.2	Copies of the draft and final design	
2.3	Documentation of an energy efficiency review.	
2.4	Complete SERP EID	
2.5	Ecology Cultural Resources Review form.	
2.6	Inadvertent Discovery Plan.	

BUDGET

Funding Distribution

Funding Title: Precon Standard Loan
 Funding Type: Loan
 Funding Effective Date: 7/1/23
 Funding Expiration Date: 12/31/24
 Funding Source: State- Clean Water State Revolving Fund

For Loans Only:
 Effective Interest Rate: % Interest Rate: 1.2% Admin Charge: %
 Terms: 20 years
 Project Start Date: 7/1/23 Project Completion Date: 12/31/24

BUDGET/FUNDING DISTRIBUTION

Agreement No: WQC-2024-HPWSD-00106
Project Title: Hartstene Pointe Sewer Collection System Improvements
Recipient Name: Hartstene Pointe Water and Sewer District

Tasks	Total PROJECT Cost	Total Eligible PROJECT Cost	Preconstruction Standard SRF Loan Amount
1. Grant & Loan Administration	\$0.00	\$0.00	\$0.00
2. Project Design	\$1,321,300.00	\$1,321,300.00	\$1,321,300.00
Total	\$1,321,300.00	\$1,321,300.00	\$1,321,300.00

DRAFT