

**HARTSTONE POINTE WATER-SEWER DISTRICT
REGULAR MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
June 1, 2023 2:15 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the May 18, 2023 Regular Meeting (2-3)

REPORTS:

7. Commissioner Reports
8. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2023-22
9. General Manager's Report

BUSINESS:

10. Review Statements of Qualifications Submittals
11. Discuss Procedure for General Manager Review

OLD BUSINESS

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
May 18, 2023
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: Audit Commissioner A. Hospador (acting chair), Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:04 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- Commissioner Swart received correspondence with a resident regarding the upcoming commissioner seat vacancy
- Commissioner Swart received correspondence from a resident regarding flow of water at the bluff site

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the May 11, 2023 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swart noted that the *National Special Districts Coalition* proposed redefining the term “Special District”

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2023-21 in the amount of \$ 28,845.18 was presented. *Commissioner Anderson moved to approve voucher 2023-21 in the amount of \$ 28,845.18. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - Voucher 2023-17 was presented for review
 - Voucher 2023-20 was presented for review
- Monthly Billing Report: PM Presented the Monthly Billing Report for May 2023

President E. J. Anderson joined the meeting via telephone

General Manager’s Report: GM presented his report on the current state of the District.

BUSINESS:

Approve Fiscal Year 2022 Annual Report to the State Auditor’s Office (SAO): PM presented the prepared annual report to SAO for Fiscal Year 2022 and noted the report was reviewed professionally by an independent CPA firm. *Commissioner Anderson moved to approve the 2022 Annual Report submittal to SAO. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion is passed.*

Commissioner Anderson moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:05 pm.

Respectfully Submitted By:

Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: **6-1-2023**