

**HARTSTONE POINTE WATER-SEWER DISTRICT
SPECIAL MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
December 22, 2022 1:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the December 1, 2022 Regular Meeting (2-3)

REPORTS:

7. Commissioner Reports
8. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2022-49
 - Bills to Be Reviewed:
 - Voucher 2022-47
 - Voucher 2022-48
 - Monthly Billing Report (4)
9. General Manager's Report

BUSINESS:

10. Approve Expenses for Commissioner #3 to Attend WASWD Commissioner Workshop in Lynnwood

OLD BUSINESS

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
December 1, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:04 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- Commissioner Swart shared AWWA's State of Water Industry 2022 Highlights

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the November 17, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Anderson recalled a conversation with a resident in regards to emergency communications and suggested discussing emergency communications options at a future meeting
- Commissioner Hospador inquired about the District's SCADA systems
- Commissioner Hospador shared material regarding methods of keeping logs
- Commissioner Swart shared kid activity booklets for learning about drinking water
- Commissioner Swart shared an article regarding FIFA sporting events and how these events tax utility infrastructure
- Commissioner Swart shared an HPMa newsletter article

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-46 in the amount of \$ 7,872.63 was presented. *Commissioner Hospador moved to approve voucher 2022-46 in the amount of \$ 7,872.63. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-45 for review

General Manager's Report: GM presented his report on the current state of the District.

BUSINESS:

Recruitment Strategies for Filling Commissioner #1 Seat: Commissioners discussed strategies for filling commissioner seats proactively, when necessary, to ensure District business continues to be transacted in a smooth, timely manner.

Cancel the December 15 Regular Meeting: Considering that the GM and PM will be unavailable on December 15 for the regular Board of Commissioner meeting, commissioners discussed canceling the regular meeting and scheduling a special meeting to replace it. *Commissioner Swart moved to cancel the December 15, 2022 regular meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting is canceled.*

Schedule a Special Meeting: Commissioners consulted calendars to schedule a special meeting for the purpose of replacing the canceled December 15, 2022 regular meeting. *Commissioner Swart moved to schedule a Special Meeting on December 22, 2022 at 1:00 pm at the District Office for the purpose of making up for the canceled December 15 regular meeting so that District business continues to be conducted in a timely manner. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting is scheduled.*

OLD BUSINESS:

- Commissioners reviewed their Planning Spreadsheet and discussed priorities of various projects.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:40 pm.

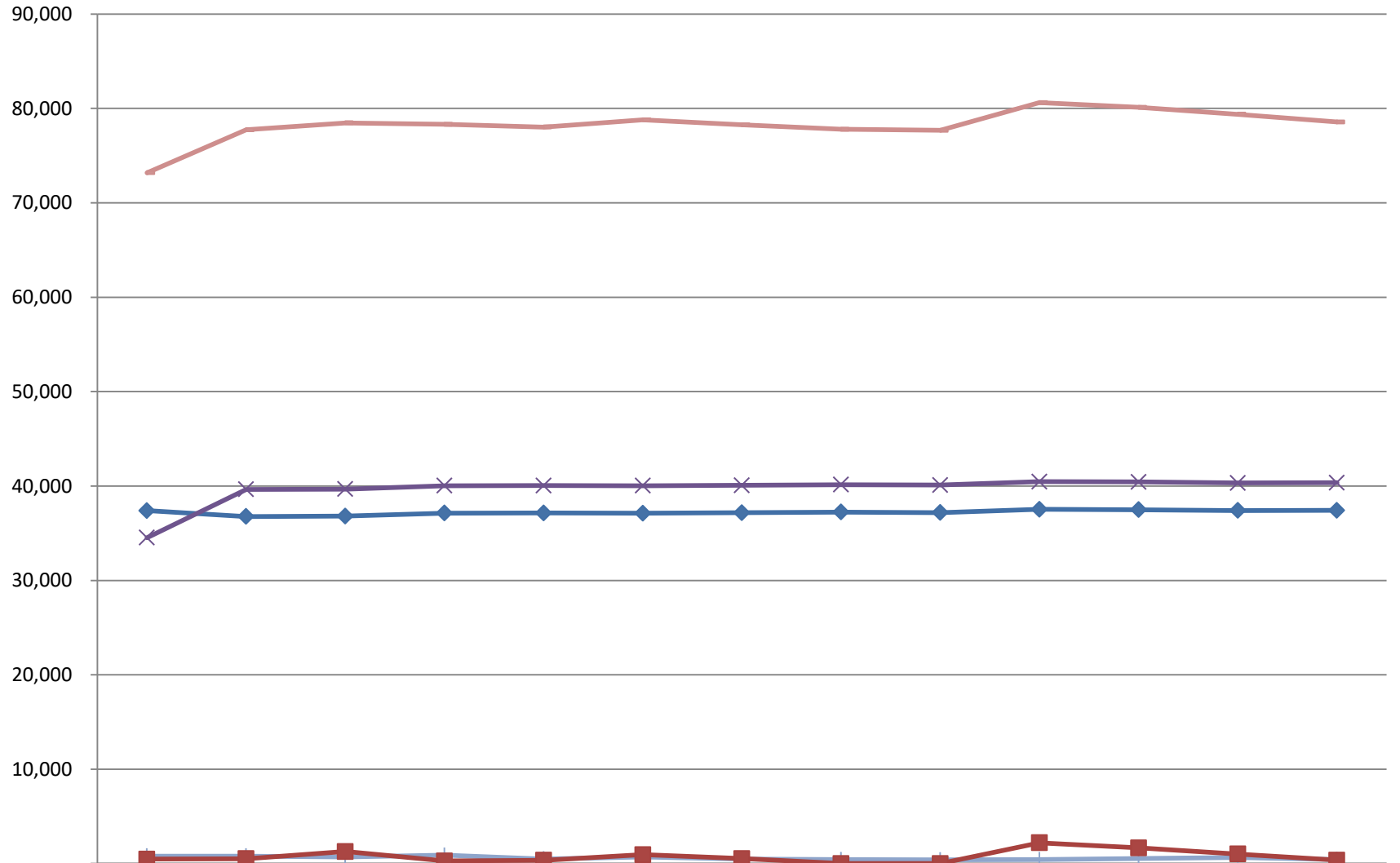
Respectfully Submitted By:

Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: 12-22-2022

Regular Utility Billing



	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2023	Dec 2023
◆ Water Service	37,386	36,774	36,806	37,121	37,138	37,118	37,170	37,233	37,189	37,524	37,491	37,398	37,419
✕ Sewer Service	34,531	39,644	39,677	40,030	40,046	40,025	40,077	40,145	40,095	40,465	40,426	40,326	40,350
+ Late/Misc. Fees	794	794	704	886	493	694	483	416	393	414	525	645	436
■ Consumption	480	515	1,280	280	345	950	530	-	-	2,210	1,665	1,015	365
— Total Charges	73,191	77,727	78,467	78,317	78,021	78,786	78,260	77,793	77,677	80,613	80,107	79,384	78,569