

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584  
December 1, 2022 1:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the November 17, 2022 Regular Meeting (2-3)

**REPORTS:**

7. Commissioner Reports
8. Financial/Administrative Report:
  - Bills to Be Authorized:
    - Voucher 2022-46
  - Bills to Be Reviewed:
    - Voucher 2022-45
9. General Manager's Report

**BUSINESS:**

10. Recruitment Strategies for Filling Commissioner #1 Seat

**OLD BUSINESS**

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
November 17, 2022  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:02 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** No correspondence

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the November 3, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Anderson seconded.* Commissioner Swart noted a needed correction. *Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

The minutes of the November 10, 2022 special meeting were presented. *Commissioner Swart moved to approve the minutes. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:** None

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2022-44 in the amount of \$ 51,443.22 was presented. *Commissioner Hospador moved to approve voucher 2022-44 in the amount of \$ 51,443.22. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**General Manager's Report:** GM presented his report on the current state of the District.

**BUSINESS:**

**Approve Resolution 2022-02, Adopting the 2023 Budget:** *Commissioner Hospador moved to adopt Resolution 2022-02. Commissioner Anderson seconded.* Administrative staff presented the 2023 Final Budget Draft and addressed questions from commissioners. Commissioners noted adjustments made since the last meeting. *Hearing 3 aye votes and 0 nay votes, Resolution 2022-02, adopting the 2023 budget, is approved.*

**Approve Resolution 2022-03, Adopting the 2023 Fee Schedule:** *Commissioner Hospador moved to adopt Resolution 2022-03. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, Resolution 2022-03, adopting the 2023 Fee Schedule, was approved.*

**OLD BUSINESS:**

**Review Planning Spreadsheet:** Commissioners reviewed their Planning Spreadsheet and discussed priorities of various projects.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:10 pm.*

Respectfully Submitted By:

\_\_\_\_\_  
*Signature*

Stacy Swart, Secretary, Commissioner #3  
*Name and Title*

Approved at the Regular Meeting of the Board on: 12-1-2022