

**HARTSTONE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584  
September 15, 2022 1:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the September 2, 2022 Special Meeting (2-3)

**REPORTS:**

7. Commissioner Reports
8. Financial/Administrative Report:
  - Bills to Be Authorized:
    - Voucher 2022-36
  - Bills to Be Reviewed:
    - Voucher 2022-35
  - Monthly Billing Report (4)
9. General Manager's Report

**BUSINESS:**

10. Repeal Resolution 2020-02, Declaring an Emergency in Response to the Covid-19 Pandemic
11. Repeal Resolution 2020-03, Establishing a Delinquent Account Payment Plan

**OLD BUSINESS**

**HARTSTENE POINTE WATER-SEWER DISTRICT**  
**SPECIAL MEETING of the BOARD OF COMMISSIONERS**  
**September 2, 2022**  
**DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Audit Commissioner A. Hospador, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:15 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** No correspondence

**PRESENT AGENDA:** *Commissioner Hospador moved to adopt the agenda. Commissioner Anderson seconded.* Commissioner Swart requested to add Old Business following Item #13. PM requested to add approving expenses for commissioner 3 to attend IACC conference. *Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

**MINUTES:** The minutes of the August 18, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as corrected.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart presented a sample subcommittee action log spreadsheet
- Commissioner Swart discussed the idea of having a mural painted at the office

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2022-34 in the amount of \$ 14,847.85, was presented. *Commissioner Hospador moved to approve voucher 2022-34 in the amount of \$ 14,847.85. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**General Manager's Report:** GM presented his report on the current state of the District.

*Commissioner Swart made a motion to fund the GSP from the District's 020 Inflow & Infiltration fund, contingent on its completion by October 20, 2022. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the funds are approved.*

**BUSINESS:**

**Approve Expenses for GM and Commissioner 3 to Attend the 2022 IACC Conference:** *Commissioner Hospador moved to approve the expenses. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the expenses are approved.*

**Discuss Promotion of “Imagine a Day without Water:** Administrative staff and commissioners discussed ways of promoting Imagine a Day without Water.

**Review Resolution 2018-12:** Commissioners tabled this item.

**Renew or Terminate Wastewater SCADA Contract:** Commissioners and administrative staff discussed the current state of the SCADA systems available and concluded this decision should be discussed later in the year.

**OLD BUSINESS:**

**Review Emergency Spreadsheet:** Commissioners reviewed the spreadsheet.

*Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:30 pm.*

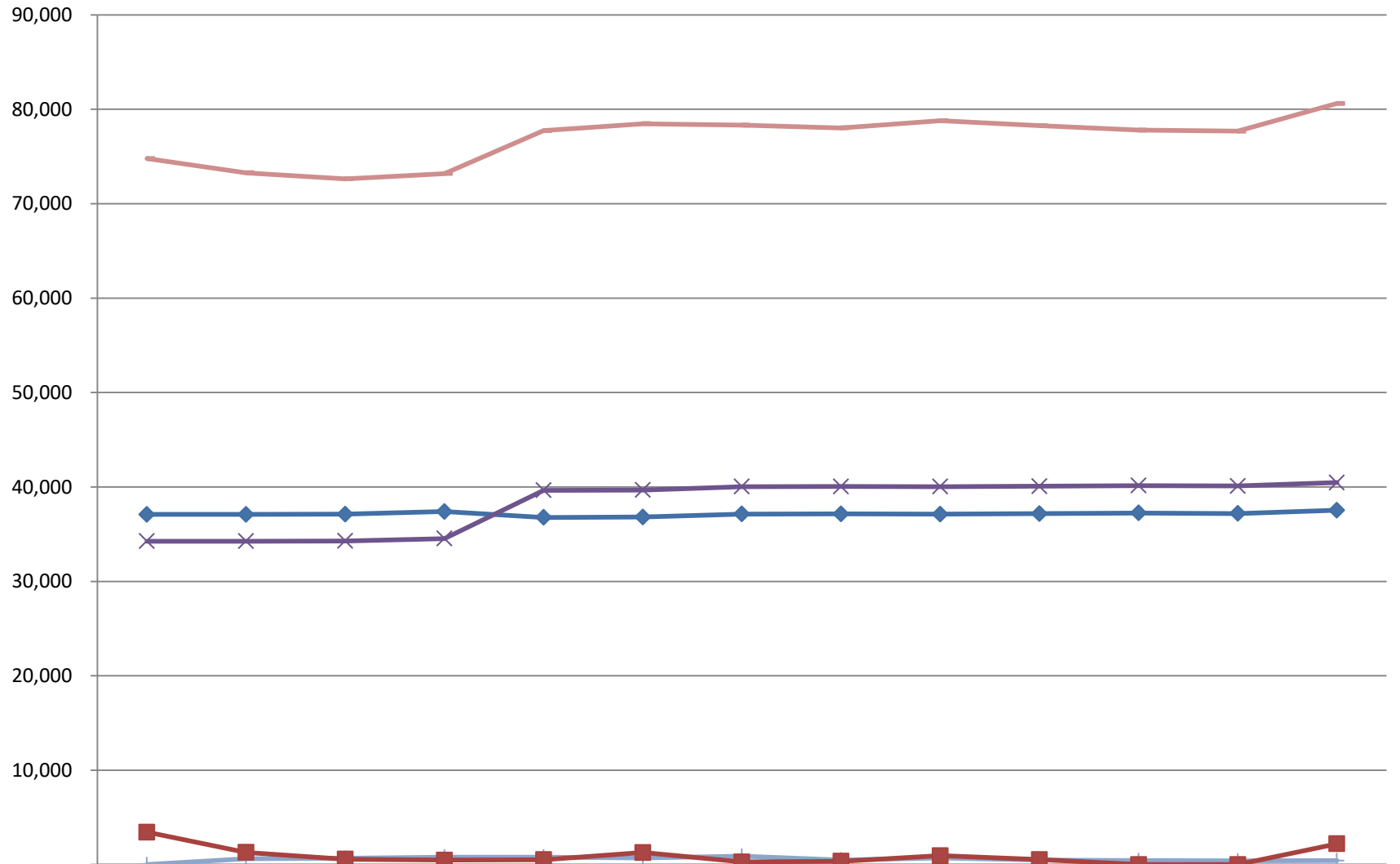
Respectfully Submitted By:

\_\_\_\_\_  
*Signature*

Stacy Swart, Secretary, Commissioner #3  
*Name and Title*

Approved at the Regular Meeting of the Board on: 9-15-2022

## Regular Utility Billing



	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022
◆ Water Service	37,086	37,086	37,116	37,386	36,774	36,806	37,121	37,138	37,118	37,170	37,233	37,189	37,524
✕ Sewer Service	34,255	34,255	34,282	34,531	39,644	39,677	40,030	40,046	40,025	40,077	40,145	40,095	40,465
+ Late/Misc. Fees	-	630	667	794	794	704	886	493	694	483	416	393	414
■ Consumption	3,440	1,295	570	480	515	1,280	280	345	950	530	-	-	2,210
— Total Charges	74,781	73,265	72,634	73,191	77,727	78,467	78,317	78,021	78,786	78,260	77,793	77,677	80,613